

# **BOARD MINUTES**

## **January 17, 2024**

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, January 17, 2024 in the Board Room of the New Addition. Chairman, Carl Openshaw, called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Julie Hinkle, Carl Openshaw, Justin Peterson, and Shane Rekdal.

Members excused: Shayne Vandivort.

Superintendent – Drea O’Donnell, Clerk – Kinsey Szillat, Middle School Principal – Rich Hash, High School Principal – KJ Poepping, AD – Tina Downing, and Transportation Director – Bobby Trotter were present for the entire meeting.

### **CONSENT AGENDA**

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the Elementary business claims and accounts, to include December claims 132885 – 132945.

A High School/Joint motion was made by Jeff Branson, seconded by Justin Peterson, to approve the High School business claims and accounts, to include December claims 132885 – 132945, and the approval of the December regular meeting minutes and December special meeting minutes.

Both motions passed unanimously.

### **HEARING OF THE PUBLIC**

None.

### **COMMUNICATIONS**

Two thank you letters were provided to the Board from staff members.

### **INFORMATIONAL**

- 1) Building use requests: As posted in the agenda.
- 2) Nurse’s Report
- 3) Water Report

- 4) Resignations:  
Effective January 2024  
Robin Richard – HS/MS Title Teacher  
Kristi Moore – MS Paraprofessional  
Effective June 2024  
LuAnne Super – Elementary Special Ed Teacher  
Susan Fischer – HS English Teacher  
Caitlyn Moran – Kindergarten Teacher
- 5) Missing Children
- 6) Bus Inspections
- 7) Election Contract
- 8) Milligan School Data

No Action

### **OLD BUSINESS**

#### **ARP-ESSER Update**

This section will be taken off future board agendas. We no longer have to update any ARP ESSER plans per OPI.

No Action

#### **Final Reading of Policy 1010**

A High School/Joint motion was made by Shane Rekdal, seconded by Shane Flowers, to approve Policy 1010 for the final reading.

The motion passed unanimously.

### **NEW BUSINESS**

#### **Student Discipline Matter – Possible Closed Session**

The Board Chair moved this item to the end of the meeting.

#### **Personnel Issue – Possible Closed Session**

The Board Chair moved this item to the end of the meeting.

#### **Personnel Issue – Possible Closed Session**

The Board Chair moved this item to the end of the meeting.

### **Human Resources**

A High School/Joint motion was made by Justin Peterson, seconded by Julie Hinkle, to approve hiring the employees and substitutes as presented.

The motion passed unanimously.

### **Out of District Students**

Elementary – 3  
High School – 1

An Elementary motion was made by Shane Flowers, seconded by Shane Rekdal, to approve the out-of-district students for the 2023-2024 school year.

A High School motion was made by Jeff Branson, seconded by Justin Peterson, to approve the out-of-district students for the 2023-2024 school year.

Both motions passed unanimously.

### **Second Reading of Policies 3141, 1240, 1400, 1420, 1511, 1610, 1650, 2158, 2320, 2500, 3210, 3310, 3410, 3410F, 3600F2, 5121, 5223, 5231, 5330, 6140, 7320, 8110, 8125, and 8132**

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve Policies 3141, 1240, 1400, 1420, 1511, 1610, 1650, 2158, 2320, 2500, 3210, 3310, 3410, 3410F, 3600F2, 5121, 5223, 5231, 5330, 6140, 7320, 8110, 8125, and 8132 for the second reading.

The motion passed unanimously.

### **Trustees Call for An Election**

A resolution calling for a Trustee Election and possible mill levy to operate and maintain the general funds was reviewed. The resolution does not have to state a dollar value for the mill levies at this time. As the resolution states, “any portion of the election that is not required, the Board of Trustees authorizes the election administrator to cancel that portion of the election.” So, before the election is set by the County Election Department, another resolution will be needed to be approved. At that time, the Board will decide if they want to run a levy, and if so, the amount of the levy would need to be determined.

An Elementary motion was made by Jeff Branson, seconded by Shane Flowers, to approve the resolution calling for an election.

A High School/Joint motion was made by Julie Hinkle, seconded by Justin Peterson, to approve the resolution calling for an election.

Both motions passed unanimously.

### **Superintendent Evaluation – Possible Closed Session**

The Board Chair moved this item to the end of the meeting.

### **STANDING COMMITTEE REPORTS**

- Safety Committee – The committee did not meet this month.
- Policy Committee –The committee will continue to meet and bring policies to the board that need to be reviewed.
- Negotiations Committee – The negotiation committee is not currently meeting with the SEA but will start meeting in the spring.

### **ADMINISTRATION REPORTS**

The Administrators recapped their reports.

At 6:40pm the Board Chair moved the meeting to executive session for the Personnel Issue.

### **EXECUTIVE SESSION 1- Personnel Issue**

The Board resumed open session at 6:42pm.

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the District to pay the district portion of the employee’s health insurance through August 31, 2024 and extend employee’s FMLA through the end of the school year.

The motion passed unanimously.

At 6:43pm the Board Chair moved the meeting to executive session for the Personnel Issue.

### **EXECUTIVE SESSION 2 –Personnel Issue**

The Board resumed open session at 6:45pm.

No motion was made. The Board chose to uphold the CBA.

At 6:47pm the Board Chair moved the meeting to executive session for the Student Discipline Matter.

**EXECUTIVE SESSION 3 –Student Discipline Matter**

The Board resumed open session at 6:58pm.

No action taken.

At 7:00pm the Board Chair moved the meeting to executive session for the Superintendent Evaluation.

**EXECUTIVE SESSION 4 –Superintendent Evaluation**

The Board resumed open session at 7:05pm.

A High School/Joint motion was made by Shane Rekdal, seconded by Jeff Branson, to approve the Superintendent evaluation as reviewed as well as add an additional year to her contract and the same pay increase that the staff is getting per the negotiated agreement for the 2024-2025 school year once finalized.

The motion passed unanimously.

**ANNOUNCEMENTS**

None

**ADJOURNMENT**

Time of adjournment: 7:10pm.