

BOARD MINUTES

June 23, 2023

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, June 23, 2023 in the Board Room of the New Addition. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Julie Hinkle, Carl Openshaw, Justin Peterson, Shane Rekdal, and Shayne Vandivort

Members excused: None.

Superintendent – Drea O’Donnell, Clerk – Kinsey Szillat, Elementary School Principal – Autumn Arlian, Middle School Principal – Rich Hash, High School Principal – KJ Poepping, and AD - Tina Downing were present for the entire meeting.

CONSENT AGENDA

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the Elementary business claims and accounts, to include May claims 132376 - 132476.

A High School/Joint motion was made by Shayne Vandivort, seconded by Justin Peterson, to approve the High School business claims and accounts, to include May claims 132376 – 132476 and the approval of the May regular meeting minutes.

Both motions passed unanimously.

HEARING OF THE PUBLIC

None.

COMMUNICATIONS

None.

INFORMATIONAL

- 1) Building use requests: As posted in the agenda.
- 2) Water Report
- 3) Nurse’s Report
- 4) Resignations:
 - Rich Hash – HS Assistant Golf Coach
 - Jami Kale – Elementary Librarian
- 5) Missing Children
- 6) Gift from Pacific Steel and Recycling:
 - Pacific Steel and Recycling is creating a new worksite that will lie within the Shepherd School District. They will be working with the High School science

students on a project. They have also donated \$5,000.00 towards the school's project of getting a sweatshirt for every student and staff member.

No Action

OLD BUSINESS

Construction Update

None.

COVID Update: Safe Return to School and Continuity of Services Plan and Shepherd Schools 2022-2023 Plan

The state requires that the ARP ESSER Plan is updated every six months.

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the Safe Return to School and Continuity of Services Plan, the Shepherd ARP ESSER Plan and the Shepherd Schools 2023-2024 Plan as presented.

The motion passed unanimously.

MHSA Proposals – 8th Grade Participation

A High School/Joint motion was made by Jeff Branson, seconded by Shayne Vandivort, to approve the MHSA proposal of students participating in high school sports who are below the ninth grade according to the proposal with recommended changes to the signature lines.

The motion passed unanimously.

NEW BUSINESS

Human Resources

High School/Joint

Christina Nydegger – Concessions Manager

High School

Rich Hash – Driver's Ed Instructor

KJ Poepping – Driver's Ed Instructor

Marcie Anderson – Paraprofessional

Alexandria Crace – English Teacher

Megan Logan – English Teacher

Samantha Cole – Art Club

Monty Harrison – BPA Advisor

Kari Drange – Choir

Janessa Fisk – FCCLA Advisor

Stacy Dietz – FFA Advisor

Kari Drange – Key Club
Amy Peterson – Library
Mikaela Toegel – National Honor Society
Kari Drange – Pep Band
Tana Luptak – Spanish Club
Heather Ekness – HS Student Council
Amy Farris – 12th Grade Class Advisor
Cindy Sundheim – 12th Grade Class Advisor
Samantha Cole – 11th Grade Class Advisor
Mikaela Toegel – 11th Grade Class Advisor
Rachel Steiner – 10th Grade Class Advisor
Stacy Dietz – 9th Grade Class Advisor

Middle School

Craig McKinney – MS Student Council
Craig McKinney - Yearbook

Elementary

Alesia Styren – Elementary Student Council

Athletics

Coach list as attached

Substitute list as attached

An Elementary motion was made by Shane Flowers, seconded by Julie Hinkle, to approve hiring the concession manager, employees, coaches, advisors, and substitutes as listed, pending fingerprint results and licensure.

A High School/Joint motion was made by Justin Peterson, seconded by Shane Flowers, to approve hiring the concession manager, employees, coaches, advisors, and substitutes as listed, pending fingerprint results and licensure.

Both motions passed unanimously.

Out-of-District Students

2023-2024 School Year

Middle School – 2

An Elementary motion was made by Shane Rekdal, seconded by Julie Hinkle to approve the out-of-district students for the 2023-2024 school year.

The motion passed unanimously.

Property/Liability and Work Comp Insurance Renewals

A High School/Joint motion was made by Justin Peterson, seconded by Shane Flowers, to approve the renewal of the school's property/liability and work comp coverages through MSGIA for the 2023-2024 school year.

The motion passed unanimously.

Ambulance Service for Varsity Football

The current contract with AMR expires September 3, 2023 at a cost of \$60/hour for BLS and \$80/hour for ALS. The new contract will be \$75/hour for BLS and \$105/hour for ALS.

A High School motion was made by Julie Hinkle, seconded by Shayne Vandivort, to approve the use of AMR BLS Ambulance service during varsity football games for the 23-24 football season.

The motion passed unanimously.

Athletic Medicine and Performance (AMP) Contract

A High School/Joint motion was made by Jeff Branson, seconded by Shane Rekdal, to approve the contract with Athletic Medicine and Performance (AMP) for the upcoming 2023-2024 school year.

The motion passed unanimously.

Second Reading of Policies 2105, 2110, 2112, 2120, 2120P, 2123, 2130, 2130P, 2131, 2132, 2133, 2133P, 2140P, 2151, 2152, 2153, 2156, 2157, 2157P

A High School/Joint motion was made by Julie Hinkle, seconded by Justin Peterson, to approve Policies 2105, 2110, 2112, 2120, 2120P, 2123, 2130, 2130P, 2131, 2132, 2133, 2133P, 2140P, 2151, 2152, 2153, 2156, 2157, 2157P for the second reading.

The motion passed unanimously.

High School Handbook Changes

A High School motion was made by Shane Flowers, seconded by Julie Hinkle, to approve the amendments to the High School Handbook for the 23-24 school year.

The motion passed unanimously.

Transportation Pay Increase Plan

The Transportation Director had two proposals for transportation pay increases, one for substitute pay and the other for longevity pay. The current sub rate is \$15.90/hour and it was proposed to increase to \$18.90/hour. Longevity raises currently stop after year 5. It

was proposed to add \$0.50 per hour to senior driver pay at 5 year increments starting in the 10th year and continuing every 5 years until the 25th year anniversary is reached.

A High School/Joint motion was made by Julie Hinkle, seconded by Shayne Vandivort, to approve the substitute pay increase and the longevity pay increase for bus drivers through the transportation fund.

The motion passed unanimously.

Surplus Items - Disposal

The District has surplus items that have been stored behind the bus barn for years and need to be disposed of.

A High School/Joint motion was made by Justin Peterson, seconded by Shane Rekdal, to approve selling, recycling, or disposing of the old materials as listed.

The motion passed unanimously.

K-8 Math Curriculum Purchase

It was recommended to approve the purchase of the new/additional math programs for Elementary K-5 and Middle School 6-8 with the use of ESSER II, SRS money, and Schoolwide Title Funds.

A High School/Joint motion was made by Shane Flowers, seconded by Jeff Branson, to approve the purchase of the new/additional math programs from Go Math with the use of Elementary SRS money, ESSER II, and Schoolwide Funds.

The motion passed unanimously.

MOU with DPHHS

A new MOU with DPHHS for the CSCT funding was presented.

A High School/Joint motion was made by Shayne Vandivort, seconded by Julie Hinkle to approve the MOU with DPHHS for CSCT funding.

The motion passed unanimously.

Student Insurance

A quote from Gerber Life Insurance was presented to the board. Gerber's rate for the 23-24 school year is \$5,358.25. Carrying student insurance is not a requirement and over the past nine years we have paid \$52,329.25 in premiums and the insurance has only paid \$2,601.31 in claims.

A High School/Joint motion was made by Shane Flowers, seconded by Shayne Vandivort, to not carry student insurance for the 2023-2024 school year.

The motion passed unanimously.

ESSER III Spending

Two projects with quotes were presented to the Board for ESSER III spending. One project is to improve the ventilation of the High School locker rooms and the other is to update the community reader board.

A High School/Joint motion was made by Shayne Vandivort, seconded by Jeff Branson, to hire Allied Control to improve the ventilation of the High School locker rooms and to update the community reader board with the use of ESSER III funds.

The motion passed unanimously.

Spending of June Funds

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the transfer of any monies available at the end of June to the multidistrict agreement fund.

A High School motion was made by Shane Rekdal, seconded by Justin Peterson, to approve the transfer of any monies available at the end of June to the multidistrict agreement fund.

Executive Session – Personnel Issue

The Board Chair moved this to the end of the meeting.

STANDING COMMITTEE REPORTS

- Policy Committee – the policy committee will continue to meet and bring policies to the board that need to be reviewed. Next scheduled meeting will be August 9th at 6:30pm.
- CTE Committee – the new CTE committee will meet on August 15th at 6:30pm.
- Safety Committee – the safety committee met prior to the board meeting. The committee will meet again on September 20th at 5:30pm.

ADMINISTRATION REPORTS

The Administrators recapped their reports.

OPEN SESSION TOPICS FOR NEXT MEETING

None.

At 9:00pm the Board Chair moved the meeting to executive session for the Personnel Issue.

EXECUTIVE SESSION

The Board resumed open session at 9:15pm.

No motion was made. The Board chose to uphold the CBA.

ANNOUNCEMENTS

None

ADJOURNMENT

Time of adjournment: 9:20pm.