

# **BOARD MINUTES**

**April 19, 2023**

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, April 19, 2023 in the Board Room of the New Addition. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Julie Hinkle, Carl Openshaw, Justin Peterson, Shane Rekdal, and Shayne Vandivort

Members excused: None.

Superintendent – Drea O’Donnell, Clerk – Kinsey Szillat, Elementary School Principal – Autumn Arlian, Middle School Principal – Rich Hash, High School Principal – KJ Poepping, AD - Tina Downing, and Transportation Director – Bobby Trotter were present for the entire meeting.

## **CONSENT AGENDA**

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal to approve the Elementary business claims and accounts, to include March claims 132244 - 132312.

A High School/Joint motion was made by Shayne Vandivort, seconded by Shane Flowers, to approve the High School business claims and accounts, to include March claims 132244 – 132312 and the approval of the March regular meeting and March special meeting minutes.

Both motions passed unanimously.

## **HEARING OF THE PUBLIC**

None.

## **COMMUNICATIONS**

None.

## **INFORMATIONAL**

- 1) Building use requests: As posted in the agenda.
- 2) Nurse’s Report
- 3) Water Report
- 4) Resignations:
  - Christina Warren – HS English and Head Speech and Drama Coach
  - Salome Antonio – Custodian
  - Leah Aigner – 6<sup>th</sup> grade Volleyball Coach
  - Olivia Hintz – Kindergarten Teacher

- Kimberly Lundberg – MS Paraprofessional  
Amber Williams – HS English Teacher, HS Head Track Coach, and HS Head Cross Country Coach  
Isabel Ramirez – 2<sup>nd</sup> grade Teacher  
Karen Bomar – HS Paraprofessional  
Heather Ekness – HS Assistant Cross Country Coach
- 5) Missing Children
  - 6) Every Student Succeeds Act (ESSA) Determinations by OPI:  
Shepherd Schools have been given the following ratings and no further action needs to be taken by the District. These determinations mean Shepherd Schools do not need any further support from OPI other than what is universally given to all schools.  
Shepherd Elementary: Universal  
Shepherd Middle School: Universal  
Shepherd High School: Universal
  - 7) FY2023 Accreditation Status Report and Certificates:  
All three schools within our Shepherd District, Shepherd Elementary, Shepherd Middle School and Shepherd High School have been granted Regular Accrediation.
  - 8) MHSA Proposals – 8<sup>th</sup> Grade participation

No Action

## **OLD BUSINESS**

### **Building Update**

None.

### **ARP/ESSER Update**

The ARP ESSER plan will need to be revisited prior to June 2023. This will be done through a survey to our stakeholders in May.

No Action.

### **Construction Update**

None.

## **NEW BUSINESS**

### **Human Resources**

#### New Hires

Bailey Everitt – MS Paraprofessional 22-23

McKenzie Terry – Student Worker

Jamie Williams – Elementary long-term substitute for the remainder of 22-23

Robin Nagy – MS/HS Title Position for the 23-24 school year

Kristi Anders – MS SPED Paraprofessional 23-24 school year

Rehire Recommendations

Classified Employee rehires as attached

District Hiring Recommendations

Kinsey Szillat – Business Manager

Charly Bermes – Activities and Asst. Clerk

Amanda Stahl – Head Cook

Robert Trotter – Transportation Director

Kevin Cumber – Maintenance/Grounds

Thomas Sieler – Maintenance

Hope Martin – Nurse

Jeff Armstrong – IT

Tina Downing – Athletic Director

Athletics

Josh Casares – Assistant HS Football Coach

Rachel Steiner – 6<sup>th</sup> grade Volleyball Coach

Substitute list as attached

A High School/Joint motion was made by Jeff Branson, seconded by Justin Peterson, to approve the new hires for the 22-23 school year, new hires, classified employee rehires, coaches, and district hires for the 23-24 school year and substitutes for the current year as listed.

The motion passed unanimously.

**Out-of-District Students**

2023-2024 School Year

Elementary – 32

Middle School – 22

High School – 21

An Elementary motion was made by Shane Flowers, seconded by Julie Hinkle to approve the out-of-district students for the 2023-2024 school year.

A High School motion was made by Shane Rekdal, seconded by Julie Hinkle, to approve the out-of-district students for the 2023-2024 school year.

Both motions passed unanimously.

**Milligan School Data Presentation**

Adam Milligan with Milligan School Data presented to the Board the products he offers in relation to school data. Milligan Data can conduct surveys for our district to gather information needed for future accreditation as well as provide financial outlook data. The

Board decided to utilize Milligan School Data for both surveys and financial outlook data with no motion needed.

### **Driver's Ed Fee**

Due to increased costs the District would like to increase the Driver's Ed fee from \$250.00 to \$275.00.

A High School motion was made by Justin Peterson, seconded by Shayne Vandivort, to approve the increase of the Driver's Ed fee to \$275.00.

The motion passed unanimously.

### **Math Curriculum Purchase**

It was recommended to continue using Go Math from Savvas Learning and purchase new/additional math programs with the use of SRS money for PreAlgebra, Business Math, and Stats.

A High School/Joint motion was made by Jeff Branson, seconded by Julie Hinkle, to approve the purchase of the new/additional math programs from Savvas Learning with the use of SRS money.

The motion passed unanimously.

### **Copier Proposals**

Three copier proposals were presented to the Board. The proposals were from 360 Office, Peterson, and Kelley Connect. It was recommended to continue with Kelley Connect for our copier services.

A High School/Joint motion was made by Julie Hinkle, seconded by Justin Peterson, to approve the 5-year contract with Kelley Connect for our copier services, maintain some of our current copiers, and replace only those needed.

The motion passed unanimously.

### **Second Reading of Policies 1105, 1111, 1111P, 1240, 1332P, 1401, 1420P, 1441P, 1531, 1635, 1710, 3143**

A High School/Joint motion was made by Shane Rekdal, seconded by Julie Hinkle, to approve policies 1105, 1111, 1111P, 1240, 1332P, 1401, 1420P, 1441P, 1531, 1635, 1710, and 3143 for the second reading.

The motion passed unanimously.

### **Meal Price Increase**

The food service program would like to increase the following meals:

Student breakfast from \$1.60 to \$1.75  
Student lunch K-5 from \$2.85 to \$3.00  
Student lunch 6-12 from \$3.20 to \$3.50  
Adult breakfast from \$2.10 to \$2.35

A High School/Joint motion was made by Julie Hinkle, seconded by Jeff Branson, to approve the meal price increases for Student breakfast to \$1.75, Student lunch K-5 to \$3.00, Student lunch 6-12 to \$3.50, and Adult breakfast to \$2.35 for the upcoming 23-24 school year.

The motion passed unanimously.

### **2023-2024 Student Handbook Review**

An Elementary motion was made by Jeff Branson, seconded by Shane Rekdal, to approve the Middle School and Elementary student handbooks for the 2023-2024 school year.

The motion passed unanimously.

### **High School Curriculum Guide 2023-2024**

A High School motion was made by Shayne Vandivort, seconded by Shane Rekdal, to approve the High School Curriculum Guide for the 2023-2024 school year.

The motion passed unanimously.

### **Summer Foods Program**

The food service program has been approved to run a breakfast and lunch service which would be free for all students ages 0-18.

A High School/Joint motion was made by Justin Peterson, seconded by Shane Flowers, to approve the Shepherd Schools to run a summer foods program.

The motion passed unanimously.

### **Renew America's Schools Grant**

Cindy Todd has been working on applying for the Renew America's Schools Grant. The grant would provide the school with funds for energy improvements including lighting, windows, heat pumps, and radiant tubes in the shop. The total estimated cost of all of the improvements are \$560,000.00. In order to move forward in the grant application process the District must commit to covering 5% of the total costs.

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve Shepherd Schools to move forward with the application process for the Renew America's Schools Grant and cover the 5% cost share portion from the district.

The motion passed unanimously.

### **Employee Health Insurance**

Shepherd School's insurance committee received proposals from EBMS/Joint Powers Trust and Pacific Source/Tamarack Insurance Group. The committee's recommendation was to choose Pacific Source/Tamarack Insurance Group for employee health insurance benefits for the future.

A High School/Joint motion was made by Shane Flowers, seconded by Jeff Branson, to approve Shepherd Schools to choose Pacific Source through Tamarack Insurance Group as the company to provide health insurance benefits to our employees.

The motion passed unanimously.

### **Trustee Election Acclamation**

Ginger Aldrich, the County Election Administrator, advised that Shayne Vandivort has been declared High School Trustee elected by acclamation. We will still have an election for the Elementary/High School Trustees on May 2<sup>nd</sup>.

A High School motion was made by Shane Rekdal, seconded by Julie Hinkle, to accept the letter from the County Election Administrator declaring Shayne Vandivort elected to the Board by acclamation.

The motion passed unanimously.

### **STANDING COMMITTEE REPORTS**

- Safety Committee – the safety committee will need to meet in May.
- Policy Committee – the policy committee will need to meet in May prior to the May board meeting.
- CTE Committee – we would like to create a new CTE Committee to look at the Advanced Learning Opportunities we need to start offering at Shepherd. We will start the process so we are able to apply for any grant money in the future.
- Insurance Committee – the insurance committee has made a recommendation to the board and will not need to continue to meet.
- Negotiations Committee – the negotiations committee is not meeting this year.

### **ADMINISTRATION REPORTS**

The Administrators recapped their reports.

### **OPEN SESSION TOPICS FOR NEXT MEETING**

None

### **EXECUTIVE SESSION TOPICS FOR NEXT MEETING**

None

**ANNOUNCEMENTS**

None

**ADJOURNMENT**

Time of adjournment: 7:45pm.