

BOARD MINUTES

January 18, 2023

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, January 18, 2023 in the Board Room of the New Addition. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Julie Hinkle, Carl Openshaw, Justin Peterson, Shane Rekdal, and Shayne Vandivort

Members excused: None.

Superintendent – Drea O’Donnell, Clerk – Kinsey Szillat, Middle School Principal – Rich Hash, High School Principal – KJ Poepping, AD - Tina Downing, and Transportation Director – Bobby Trotter were present for the entire meeting.

CONSENT AGENDA

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the Elementary business claims and accounts, to include December claims 132029-132088.

A High School/Joint motion was made by Shayne Vandivort, seconded by Justin Peterson, to approve the High School business claims and accounts, to include December claims 132028 – 132088 and the approval of the December regular meeting minutes.

Both motions passed unanimously.

HEARING OF THE PUBLIC

None.

COMMUNICATIONS

Two thank you letters were provided to the Board from staff members.

INFORMATIONAL

- 1) Building use requests: As posted in the agenda.
- 2) Nurse’s Report
- 3) Water Report
- 4) Resignations:
 - Danielle Robison – Head High School Volleyball Coach
 - Kamber Kelly – Assistant Volleyball Coach
 - Madison Hinkle – Assistant Volleyball Coach
 - Cindy Stewart – Support Staff/Copy Room Aide
- 5) Missing Children

- 6) Bus Inspections
- 7) Bus Purchases – Informational Discussion
Transportation Director, Bobby Trotter, will provide quotes for new yellow buses at the next meeting.

No Action

OLD BUSINESS

ARP-ESSER Update

None.

Building Update

None.

Final Reading of Policies 1000, 1100, 1102, 1112, 1113, 1113P, 1114, 1120P, 1130, 1130P, 1220, 1230, 1312, 1320, 1320P, 1332, 1336, 1400P, 1401P, 1240A, 1532 and 1700

A High School/Joint motion was made by Shane Rekdal, seconded by Shayne Vandivort, to approve policies 1000, 1100, 1102, 1112, 1113, 1113P, 1114, 1120P, 1130, 1130P, 1220, 1230, 1312, 1320, 1320P, 1332, 1336, 1400P, 1401P, 1240A, 1532 and 1700 for the final reading.

The motion passed unanimously.

Water Boiler

The water heater that was moved over from the old kitchen to the new building is leaving brown deposits in the water. After a flush out of the water heater was unsuccessful, it was recommended to replace the old water heater with a new. Three updated quotes were presented to the Board.

A High School/Joint motion was made by Shane Flowers, seconded by Julie Hinkle, to replace the old water heater with a new one from Star Service Inc. from Fund 182.

The motion passed unanimously.

NEW BUSINESS

Human Resources

Kamber Kelly – Head Volleyball Coach

Sub list as attached

An Elementary motion was made by Shane Rekdal, seconded by Shane Flowers, to approve the substitute list as listed.

A High School/Joint motion was made by Justin Peterson, seconded by Julie Hinkle, to approve the substitute list and coach as listed.

Both motions passed unanimously.

Out-of-District Students

None.

Adult Meal Price

It was recommended to approve increasing the adult lunch meal price to meet the state minimum requirements.

A High School/Joint motion was made by Julie Hinkle, seconded by Shayne Vandivort, to approve the increase of the adult meal price to \$4.75 for lunch to meet the state minimum requirements.

The motion passed unanimously.

February Board Meeting

A High School/Joint motion was made by Shane Flowers, seconded by Julie Hinkle, to move the February board meeting to February 22, 2023.

The motion passed unanimously.

Trustees Call for an Election

A resolution calling for a Trustee Election and possible mill levy to operate and maintain the general funds was reviewed. The resolution does not have to state a dollar value for the mill levies at this time. As the resolution states, “any portion of the election that is not required, the Board of Trustees authorizes the election administrator to cancel that portion of the election.” So, before the election is set by the County Election Department, another resolution will be needed to be approved. At that time, the Board will decide if they want to run a levy, and if so, the amount of the levy would need to be determined.

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the resolution calling for an election.

A High School/Joint motion was made by Shayne Vandivort, seconded by Jeff Branson, to approve the resolution calling for an election.

Both motions passed unanimously.

Superintendent Evaluation – Possible Closed Session

The Board Chair moved this to the end of the meeting.

STANDING COMMITTEE REPORTS

- Insurance Committee – The insurance committee will meet on January 30th with Leavitt Group and February 1st with Tamarack Group to discuss insurance options.
- Policy Committee – The policy committee met prior to this meeting and will continue to meet and bring policies to the Board that need to be reviewed.
- Negotiations Committee – The negotiations committee will not meet this spring.
- Safety Committee – The safety committee will meet again this spring to discuss moving into next year.

ADMINISTRATION REPORTS

The Administrators recapped their reports.

At 7:11 the Board Chair moved the meeting to executive session for the Superintendent Evaluation.

EXECUTIVE SESSION – Superintendent Evaluation

The Board resumed open session at 7:20.

A High School/Joint motion was made by Justin Peterson, seconded by Shane Flowers, to approve the Superintendent evaluation as reviewed as well as add an additional year to her contract and the same 2% pay increase that the staff is getting per the negotiated agreement for the 2023-2024 school year.

The motion passed unanimously.

OPEN SESSION TOPICS FOR NEXT MEETING

None

EXECUTIVE SESSION TOPICS FOR NEXT MEETING

None

ANNOUNCEMENTS

None

ADJOURNMENT

Time of adjournment: 7:22 pm.