

# **BOARD MINUTES**

**October 19, 2022**

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, October 19, 2022 in the Board Room of the New Addition. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Julie Hinkle, Carl Openshaw, Justin Peterson, Shane Rekdal, and Shayne Vandivort

Members excused: None.

Superintendent – Drea O’Donnell, Clerk – Kinsey Szillat, Middle School Principal – Rich Hash, High School Principal – KJ Poepping, AD - Tina Downing, and Transportation Director – Bobby Trotter were present for the entire meeting.

## **CONSENT AGENDA**

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the Elementary business claims and accounts, to include September claims 131809-131880.

A High School/Joint motion was made by Jeff Branson, seconded by Justin Peterson, to approve the High School business claims and accounts, to include September claims 131809 – 131880 and the approval of the September regular meeting minutes.

Both motions passed unanimously.

## **HEARING OF THE PUBLIC**

None.

## **COMMUNICATIONS**

None.

## **INFORMATIONAL**

- 1) Building use requests: As posted in the agenda.
- 2) Water Report
- 3) Nurse’s Report
- 4) Gold Star Teacher Award  
Awarded to Alesia Styren
- 5) Hometown Hero Lunch  
November 11<sup>th</sup> free chili lunch to hometown heroes
- 6) Resignations:  
Steven Heppner - Custodian

## 7) Missing Children

No Action

### **OLD BUSINESS**

#### **COVID Update**

None.

#### **Building Project Update**

A few items remain on the punch list needing completion. These items include gutters and downspouts, lunchroom flooring, irrigation system controls, and the roof leak over 2<sup>nd</sup> floor Admin. Most items to be completed within the next couple of weeks.

### **NEW BUSINESS**

#### **Human Resources**

Sub list as attached

A High School/Joint motion was made by Julie Hinkle, seconded by Shayne Vandivort to approve hiring the substitutes as listed.

Both motions passed unanimously.

#### **Out-of-District Students**

None.

#### **Athletic Coaches Concern**

Scott Berens, Middle School wrestling coach, discussed his coaching concerns and desire to hire additional assistant coaches and volunteers. The current policy in place is there is a one to one ratio between paid coaches and volunteers. After discussion, it was decided the District will pay for background checks, training, etc. for volunteers on the one to one ratio. After the one to one ratio has been met, the background checks, training, etc. will be paid for by the individual.

No motion was made on this agenda item.

#### **Surplus Items - Disposal**

We have surplus items that have been replaced over the past few years. The items are from our old kitchen and need to be disposed of or sold as they are no longer in use. The surplus items include the following:

- Old lunch tables
- Dishwasher with sink

- Kitchen sink
- 60 gallon soup kettle
- 2 convection ovens
- 3 sandwich heaters
- Cold cart
- 2 hot carts
- 3 salad bars

A High School/Joint motion was made by Justin Peterson, seconded by Julie Hinkle, to approve selling or disposing of the old kitchen equipment.

The motion passed unanimously.

### **Final Reading of Policy 3210**

A High School/Joint motion was made by Shane Flowers, seconded by Jeff Branson, to approve Policy 3210 for the final reading.

The motion passed unanimously.

### **Second Reading of Policies 3143, 8205 and 8210**

A High School/Joint motion was made by Julie Hinkle, seconded by Justin Peterson, to approve Policies 3143, 8205 and 8210 for the second reading.

The motion passed unanimously.

### **Transportation Agreement with Pioneer**

Pioneer would like to enter into an agreement with Shepherd to allow two students of theirs to ride the Shepherd bus to YBGR. We will charge them a daily rate.

A High School/Joint motion was made by Justin Peterson, seconded by Shane Flowers, to approve the transportation agreement with Pioneer School District for the 2022-2023 school year.

The motion passed unanimously.

### **Reschedule November Board Meeting**

A High School/Joint motion was made by Shane Flowers, seconded by Jeff Branson, to move the November board meeting to November 9, 2022.

### **Auditor Contract**

The contract for our annual auditing is renewed every three years. The cost of the single year audit has increased. The increase is largely related to the required federal individual audit due to receiving ESSER funds.

A High School/Joint motion was made by Shane Flowers, seconded by Julie Hinkle, to approve the contract with Wipfli LLP as the auditor for the Shepherd School District for a three year term from 2021-2024.

The motion passed unanimously.

### **Honor Band Trip**

It was recommended to approve the Honor Band trip to Seattle on April 18-23, 2023.

A High School motion was made by Julie Hinkle, seconded by Shayne Vandivort, to approve of the Honor Band trip to Seattle on April 18-23, 2023.

The motion passed unanimously.

### **Hail Damage Repair of Driver's Ed Car**

Discussion was had on whether or not to repair the hail damage on the driver's ed car or to use the insurance proceeds toward an additional car in the future. It was decided to repair the hail damage.

No motion was made.

### **STANDING COMMITTEE REPORTS**

- Insurance Committee – The insurance committee will likely begin meeting in November to discuss looking into a new health insurance provider.

### **ADMINISTRATION REPORTS**

The Administrators recapped their reports.

### **EXECUTIVE SESSION**

#### **Student Discipline Matter – Possible Closed Session**

The Board Chair closed the meeting at 8:40.

The meeting resumed in open session at 8:55.

A High School motion was made by Jeff Branson, seconded by Shane Flowers, to accept the Superintendent's recommendation for Permanent Exclusion of Activities.

The motion passed unanimously.

### **OPEN SESSION TOPICS FOR NEXT MEETING**

None

**EXECUTIVE SESSION TOPICS FOR NEXT MEETING**

None

**ANNOUNCEMENTS**

None

**ADJOURNMENT**

Time of adjournment: 8:57 pm.