

BOARD MINUTES

August 17, 2022

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, August 17, 2022 in the Board Room of the New Addition. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Julie Hinkle, Carl Openshaw, Justin Peterson, and Shane Rekdal.

Members excused: Shayne Vandivort

Superintendent – Drea O’Donnell, Clerk – Kinsey Szillat, Elem. Principal – Autumn Arlian, Middle School Principal – Rich Hash via phone, High School Principal – KJ Poepping, AD - Tina Downing, and Transportation Director – Bobby Trotter were present for the entire meeting.

CONSENT AGENDA

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the Elementary business claims and accounts, to include June claims 131598-131655 and July claims 131656-131733.

A High School/Joint motion was made by Shane Flowers, seconded by Jeff Branson, to approve the High School business claims and accounts, to include June claims 131598 – 131655 and July claims 131656-131733 and the approval of the June regular meeting minutes.

Both motions passed unanimously.

HEARING OF THE PUBLIC

Cindy Todd, the Director of Shepherd Sprouts, spoke about the opening of the new school daycare. They are opening on August 22nd and currently have 14 kids enrolled. She thanked the Board for their support through the process of getting the daycare up and running.

COMMUNICATIONS

The school received recognition from OPI for adopting tobacco free school policies for the district. Shepherd School District is now recognized as a “Tobacco Free School District of Excellence”.

INFORMATIONAL

- 1) Building use requests: As posted in the agenda.
- 2) Water Report

- 3) Nurse's Report: None
- 4) Resignations: None
- 5) Missing Children
- 6) Bus Inspections: Buses are inspected twice a year, once prior to school and again in January. The summer inspections are scheduled for August 18th.

No Action

OLD BUSINESS

COVID Update

None.

Building Project Update

The administrator's met with Langlas and came up with a one year warranty punch list of cosmetic items left to complete. There are still multiple items on the punch list needing completion.

Final Reading of Policies 2167, 2168, 2170, 2312, 3121, 3310, 3413F1, 3413F2, 5223, 5314

A high school/joint motion was made by Shane Rekdal, seconded by Julie Hinkle, to approve Policies 2167, 2168, 2170, 2312, 3121, 3310, 3413F1, 3413F2, 5223, 5314 for the final reading.

The motion passed unanimously.

NEW BUSINESS

Human Resources

New Hires

Steven Heppner – Route Bus Driver/Custodian

Elementary

Charity Hunt – Elementary Title I (K-5)

Middle School

Kolby Dietz – Middle School Paraprofessional

High School

KJ Poepping – Driver's Ed

Athletics

Erin Long – 7th grade Volleyball

John Nydegger – HS Track

Tana Luptak – HS Cheer
Allie Walker – HS Cheer
Christina Warren – SDD
Monty Harrison – SDD
Leah Aigner – 6th grade Volleyball

Sub list as attached

An Elementary motion was made by Shane Flowers, seconded by Julie Hinkle to approve hiring the employees, coaches, advisors, and substitutes as listed.

A High School/Joint motion was made by Shane Rekdal, seconded by Shane Flowers to approve hiring the employees, coaches, advisors, and substitutes as listed.

Both motions passed unanimously.

Out-of-District Students

It was recommended to approve the list of out-of-district students for the 2022-2023 school year.

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the out-of-district students for the 2022-2023 school year.

A High School motion was made by Shane Flowers, seconded by Jeff Branson, to approve the out-of-district students for the 2022-2023 school year.

The motion passed unanimously.

Out of State Trips

It was recommended to approve the out of state trips for FFA students to the FFA National Convention in Indianapolis, IN, BPA Students to BPA Nationals in Anaheim, CA, and FFCLA students to FFCLA Nationals in Denver, CO.

A High School/Joint motion was made by Jeff Branson, seconded by Justin Peterson, to approve the out of state trips for the 2022-2023 school year.

The motion passed unanimously.

Open Account for Freshman Class

It was recommended to open an account for the incoming Freshman Class and close the account for the Class of 2022.

A High School motion was made by Shane Flowers, seconded by Julie Hinkle, to approve opening an account for the Freshman Class of 2026 and closing the account for the Class of 2022.

The motion passed unanimously.

Records Retention-Destroy Request

It was recommended to approve the Records Retention request as presented and to hire a company to destroy the records.

A High School/Joint motion was made by Julie Hinkle, seconded by Justin Peterson, to approve the Records Retention request as presented.

The motion passed unanimously.

Ambulance Service for Varsity Football

It was recommended to approve the use of AMR Ambulance service during varsity football games for the 22-23 football season.

A High School motion was made by Jeff Branson, seconded by Shane Flowers, to approve the use of AMR Ambulance service during varsity football games for the 22-23 football season.

The motion passed unanimously.

Adult Meal Price Increase

It was recommended to approve increasing the adult lunch meal price to meet the state minimum requirements.

A High School/Joint motion was made by Justin Peterson, seconded by Julie Hinkle, to approve the increase of the adult meal prices to \$4.00 for lunch to meet the state minimum requirements.

The motion passed unanimously.

Final Reading of Policy 4330F-A

It was recommended to approve Policy 4330F-A for a final reading.

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve Policy 4330F-A for the final reading.

The motion passed unanimously.

Final Reading of Policy 3225

A High School/Joint motion was made by Shane Rekdal, seconded by Justin Peterson, to approve Policy 3225 for the final reading.

The motion passed unanimously.

Second Reading of Policies 1520, 3305, 3310P, 7625, 5121, 3416, 3612, 3612P, 5321, 5450, 8300

A High School/Joint motion was made by Shane Flowers, seconded by Jeff Branson to approve Policies 1520, 3305, 3310P, 7625, 5121, 3416, 3612, 3612P, 5321, 5450, and 8300 for the second reading.

The motion passed unanimously.

Handbooks

It was recommended to approve the Classified, Advisor, Teacher, Substitute, Transportation, and Purchasing Handbooks as presented.

A High School/Joint motion was made by Shane Flowers, seconded by Julie Hinkle, to approve the classified, advisor, teacher, substitute, transportation, and purchasing handbooks.

The motion passed unanimously.

RO Water System Replacement

It was recommended to approve the replacement of the RO water system parts. The current system is over 10 years old and the membranes need replaced. ESSER III funds can be used.

A High School/Joint motion was made by Shane Rekdal, seconded by Julie Hinkle, to approve the replacement of the RO water system parts.

The motion passed unanimously.

Bus Routes 2022-2023

It was recommended to approve the bus routes and the crossover stops for the 2022-2023 school year as presented.

A High School/Joint motion was made by Justin Peterson, seconded by Shane Rekdal, to approve the 2022-2023 bus routes and crossover stops as presented.

The motion passed unanimously.

2021-2022 Trustee Reports

The Elementary and High School 2021-2022 Trustee Reports were reviewed.

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the Elementary 2021-2022 Trustee Report as presented.

A High School motion was made by Shane Flowers, seconded by Jeff Branson, to approve the High School 2021-2022 Trustee Report as presented.

Both motions passed unanimously.

Revenue Budgets

The 2022-2023 Elementary and High School Revenue Budgets were reviewed.

An Elementary motion was made by Jeff Branson, seconded by Julie Hinkle, to approve the 2022-2023 Elementary Revenue Budget as presented.

A High School motion was made by Shane Rekdal, seconded by Shane Flowers, to approve the 2022-2023 High School Revenue Budget as presented.

Both motions passed unanimously.

STANDING COMMITTEE REPORTS

- Policy Committee – The policy committee will continue to meet and bring policies to the board that need to be reviewed. A policy committee meeting will be set for September.
- Safety Committee – The safety committee meeting will be set for September.

ADMINISTRATION REPORTS

The Administrators recapped their reports.

EXECUTIVE SESSION

None.

OPEN SESSION TOPICS FOR NEXT MEETING

None

EXECUTIVE SESSION TOPICS FOR NEXT MEETING

None

ANNOUNCEMENTS

None

ADJOURNMENT

Time of adjournment: 7:20 pm.