

# **BOARD MINUTES**

**June 22, 2022**

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, June 22, 2022 in the Board Room of the New Addition. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Julie Hinkle, Carl Openshaw, Justin Peterson, Shane Rekdal, and Shayne Vandivort.

Members excused: None.

Superintendent – Drea O’Donnell, Clerk – Kinsey Szillat, Elem. Principal – Autumn Arlian, Middle School Principal – Rich Hash via phone, High School Principal – KJ Poepping, AD - Tina Downing, and Transportation Director – Bobby Trotter were present for the entire meeting.

## **CONSENT AGENDA**

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the Elementary business claims and accounts, to include May claims 131533 - 131597.

A High School/Joint motion was made by Shayne Vandivort, seconded by Jeff Branson, to approve the High School business claims and accounts, to include May claims 131533 - 131597 and the approval of the May regular meeting minutes.

Both motions passed unanimously.

## **HEARING OF THE PUBLIC**

None

## **INFORMATIONAL**

1) Building use requests: As posted in the agenda.

2) Water Report

3) Nurse’s Report

4) Resignations:

Sydnea Lopez – Kindergarten

Taylor Cunningham – 8<sup>th</sup> grade boys basketball and 5/6<sup>th</sup> grade boys basketball

Robin Hofmann – Middle School science

Jim Miller – Bus driver

Jenna Thayer – Middle School volleyball

5) Missing Children

No Action

## **OLD BUSINESS**

### **Building Project Update**

The administrator's met with Langlas and came up with a one year warranty punch list of cosmetic items left to complete. At the time of the meeting there were approximately 18 items left on the punch list to complete.

### **COVID Update**

In order to continue to meet state requirements it was recommended to approve the Safe Return to School and Continuity of Services Plan, the Shepherd Schools 2022-2023 Plan, and the ARP ESSER Plan.

A High School/Joint motion was made by Jeff Branson, seconded by Shane Flowers to approve the Safe Return to School and Continuity of Services Plan, the Shepherd ARP ESSER Plan, and the Shepherd Schools 2022-2023 Plan as presented.

The motion passed unanimously.

### **MS Library Requirement Variance**

In February 2022 the board approved applying for a variance to the needed librarians for the Middle School in order to meet accreditation. In May this variance was approved by the State Board of Public Education.

## **NEW BUSINESS**

### **Human Resources**

#### HS/Joint

Tina Downing – AD/Concession manager

#### HS

Samantha Cole – Art Club

Stacy Dietz - FFA

Kari Drange – Choir

Kari Drange – Key Club

Kari Drange – Pep Band

Heather Ekness – Student Council

Monty Harrison – BPA

Rich Hash – Driver's Ed instructor

Janessa Haynie – FCCLA

Tana Luptak – Spanish Club

John Nydegger – Skills USA

Amy Peterson - Library

Lexie Rupe – HS Para

Rachel Steiner – HS Math

Mikaela Toegel – NHS  
Amber Williams – Yearbook

MS

Sven Jeuschede – MS Science – Pending a Class 5 license from OPI  
Craig McKinney – MS Student Council and Yearbook  
Laurel Struck – MS Science

Elementary

Heather Davis – Elementary PE  
Amber Hood – Elementary Kindergarten  
Alesia Styren – Elementary Student Council advisor  
Donabelle Watanabe – Elementary Para

Daycare

Cindy Todd  
Jodi Kuzo - Para

Sub list as attached

An Elementary motion was made by Shane Flowers, seconded by Julie Hinkle to approve hiring the employees, coaches, advisors, and substitutes as listed.

A High School/Joint motion was made by Shane Rekdal, seconded by Justin Peterson to approve hiring the employees, coaches, advisors, and substitutes as listed.

Both motions passed unanimously.

**Out-of-District Students**

It was recommended to approve the list of out-of-district students for the 2022-2023 school year.

An Elementary motion was made by Shane Flowers, seconded by Jeff Branson, to approve the out-of-district students for the 2022-2023 school year.

The motion passed unanimously.

**Classified Employee Pay**

It was recommended to update the classified salary schedule as presented.

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Flowers, to amend the classified salary schedule as presented.

The motion passed unanimously.

### **HS Handbook Revisions**

A High School/Joint motion was made by Jeff Branson, seconded by Justin Peterson, to approve the amendments to the High School Handbook for the 22-23 school year.

The motion passed unanimously.

### **MOU with Yellowstone County for SRO**

An updated MOU with the Yellowstone County for our SRO for the 2022-2023 school year was presented.

A High School was made by Julie Hinkle, seconded by Shane Rekdal, to approve the MOU with Yellowstone County for an SRO for the 2022-2023 school year.

The motion passed unanimously.

### **Property/Liability and Worker's Comp Insurance Renewals**

A High School/Joint motion was made by Shane Flowers, seconded by Justin Peterson, to approve the renewal of the school's property/liability and worker's comp coverages through MSGIA for the 2022-2023 school year.

The motion passed unanimously.

### **Student Insurance**

Quotes were provided by Student Assurances and Gerber Life Insurance for our student insurance for the 2022-2023 school year.

A High School/Joint motion was made by Shayne Vandivort, seconded by Julie Hinkle, to approve the use of Gerber Life Insurance Company for our student insurance for the 2022-2023 school year.

The motion passed unanimously.

### **Second Reading of Policies 2167, 2168, 2170, 2312, 3121, 3310, 3413F1, 3413F2, 5223, 5314**

A High School/Joint motion was made by Shane Rekdal, seconded by Julie Hinkle, to approve Policies 2167, 2168, 2170, 2312, 3121, 3310, 3413F1, 3413F2, 5223, and 5314 for the second reading.

The motion passed unanimously.

### **Athletic Medicine and Performance (AMP) Contract**

A High School/Joint motion was made by Jeff Branson, seconded by Justin Peterson, to approve the contract with Athletic Medicine and Performance (AMP) for the upcoming 2022-2023 school year.

The motion passed unanimously.

### **Spending of June Funds**

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal to approve the transfer of any monies available at the end of June to the compensated absence fund and/or multi-district agreement fund.

A High School/Joint motion was made by Shane Flowers, seconded by Jeff Branson to approve the transfer of any monies available at the end of June to the compensated absence fund and/or multi-district agreement fund.

Both motions passed unanimously.

### **STANDING COMMITTEE REPORTS**

- Policy Committee – The policy committee will continue to meet and bring policies to the board that need to be reviewed. A policy committee meeting will be set for July or August.

### **ADMINISTRATION REPORTS**

The Administrators recapped their reports.

### **EXECUTIVE SESSION**

None.

### **OPEN SESSION TOPICS FOR NEXT MEETING**

None

### **EXECUTIVE SESSION TOPICS FOR NEXT MEETING**

None

### **ANNOUNCEMENTS**

None

### **ADJOURNMENT**

Time of adjournment: 7:35 pm.