

BOARD MINUTES

May 18, 2022

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, May 18, 2022 in the Board Room of the New Addition. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Julie Hinkle, Carl Openshaw, Carl Parker, Shane Rekdal, and Shayne Vandivort.

Members excused: None.

Superintendent – Drea O’Donnell, Clerk – Kinsey Szillat, Elem. Principal – Autumn Arlian, High School Principal – KJ Poepping, AD - Tina Downing, and Transportation Director – Bobby Trotter were present for the entire meeting.

CONSENT AGENDA

An Elementary motion was made by Julie Hinkle, seconded by Shane Flowers, to approve the Elementary business claims and accounts, to include April claims 131463 - 131532.

A High School/Joint motion was made by Shayne Vandivort, seconded by Shane Rekdal, to approve the High School business claims and accounts, to include April claims 131463 - 131532 and the approval of the April regular meeting minutes.

Both motions passed unanimously.

HEARING OF THE PUBLIC

None

COMMUNICATIONS

The school received a letter from parents thanking the District for the support after losing their child. The school also received a letter from a parent acknowledging the excellent education their child received through their years at Shepherd as well as recognizing Mr. Butler as a great teacher, coach, leader, and mentor.

INFORMATIONAL

- 1) Building use requests: As posted in the agenda.
- 2) Missing Children
- 3) Water Report
- 4) Resignations:
 - Sara Lambrecht – MS Science
 - Kayleen Shultz – HS Girls Basketball

Heather Ekness – MS Track
5) Nurse’s Report
No Action

OLD BUSINESS

COVID Update

None.

Building Project Update

The administrators have a meeting set up with Langlas to go over a check list of items that need to be fixed. The vaporizer issue is currently on hold but the information has been provided to the lawyer’s office.

NEW BUSINESS

Human Resources

New Hires

Jane Lee – Counselor
Janessa Haynie – Family and Consumer Sciences

Summer Custodians

Cindy Glinwood
Barb Hochhalter
Heather Lear
Carson O’Donnell – student worker

Adult Ed

Heather Davis – Adult Ed Coordinater

Sub list as attached

An Elementary motion was made by Jeff Branson, seconded by Julie Hinkle to approve hiring the coaches, advisors, Adult Ed Instructors, substitutes, and summer workers as listed.

A High School/Joint motion was made by Shane Flowers, seconded by Shane Rekdal to approve hiring the coaches, advisors, Adult Ed Instructors, substitutes, and summer workers as listed.

The motion passed unanimously.

Out-of-District Students

It was recommended to approve the list of out-of-district students for the 2022-2023 school year.

An Elementary motion was made by Shane Rekdal, seconded by Shane Flowers, to approve the out-of-district students for the 2022-2023 school year.

A High School motion was made by Julie Hinkle, seconded by Shayne Vandivort, to approve the out-of-district students for the 2022-2023 school year.

Both motions passed unanimously.

Re-appoint Superintendent as Authorized District Representative

Every year the school has to appoint an Authorized District Representative. The appointee is usually the School's Superintendent.

A High School/Joint motion was made by Carl Parker, seconded by Jeff Branson, to appoint the Superintendent as the Authorized District Representative for the 2022-2023 school year.

The motion passed unanimously.

Montana Cooperative Services Food Contract

A High School/Joint motion was made by Shane Flowers, seconded by Julie Hinkle, to approve the Montana Cooperative Services Food Bid for 2022-2023.

The motion passed unanimously.

MHSA Dues, Concussion & Catastrophic Insurance

It was recommended to approve the MHSA dues and the Concussion & Catastrophic Insurance for the 2022-2023 school year. This is done annually so the High School can participate in sports.

A High School was made by Jeff Branson, seconded by Shane Rekdal, to approve the MHSA dues and the Concussion & Catastrophic Insurance for the 2022-2023 school year.

The motion passed unanimously.

MTSBA Dues, Trustee Insurance

A High School/Joint motion was made by Shanye Vandivort, seconded by Julie Hinkle, to approve the MTSBA Dues and Trustee Insurance for 2022-2023.

The motion passed unanimously.

Purchase and Sale of Mower

It was recommended to approve the purchase of a new John Deere ZTrak mower for \$11,040.00 and trade in an old mower (\$2,900.00), a Gator (\$3,470.00) and broom (\$1,100.00). After the trade ins the cost of the mower would be \$3,570.00.

A High School/Joint motion was made by Shane Flowers, seconded by Julie Hinkle, to approve purchasing a new ZTrak mower from John Deere and trading in an old mower, Gator, and broom towards the purchase.

The motion passed unanimously.

HS Water Heater Replacement

It was recommended to approve replacing the water heater for the HS locker rooms through Allied Control.

A High School/Joint motion was made by Jeff Branson, seconded by Shayne Vandivort, to approve replacing the water heater for the HS locker rooms through Allied Control.

The motion passed unanimously.

Negotiations with SEA

Changes were made to the current contract and agreed upon by both committees as well as ratified by the teacher's union. This is a contract for the next two school years.

A High School/Joint motion was made by Julie Hinkle, seconded by Jeff Branson, to accept the negotiated agreement between the Shepherd School District and the Shepherd Education Association for the 2022-2023 and 2023-2024 school years.

The motion passed unanimously.

COVID Work Additional Pay

It was recommended to approve \$1,500.00 additional pay for teachers, administrators and the nurse for the additional work due to COVID this year.

A High School/Joint motion was made by Jeff Branson, seconded by Shane Rekdal, to approve a \$1,500.00 additional pay for all certified teachers, administrators and the school nurse from the ESSER COVID funds.

The motion passed unanimously.

Transportation Pay Increase Plan

A High School/Joint motion was made by Julie Hinkle, seconded by Jeff Branson, to approve the monthly increase with 4 hours and a 6% increase.

The motion passed unanimously.

Propane Bid

The Board was presented with three propane bids for the 2022-2032 school year.

A High School/Joint motion was made by Shane Flowers, seconded by Shayne Vandivort, to approve the propane bid from Valley Farmers Supply Propane for the 2022-2023 school year.

The motion passed unanimously.

Power for Bleachers

Item was no longer needed for discussion.

Approve County Running Elections for 2022-2023

A High School/Joint motion was made by Jeff Branson, seconded by Shane Rekdal to approve Yellowstone County running all school elections for the 2022-2023 school year.

The motion passed unanimously.

Board Reorganization

At this time, the Superintendent took control of the meeting. She swore Jeff Branson, Julie Hinkle, and Justin Peterson in as Board members elected by Acclamation. She called for nomination for Board Chair. Jeff Branson nominated Carl Openshaw for Board Chair, Julie Hinkle seconded the nomination. Carl Openshaw was unanimously elected Board Chair for the 2022-2023 school year. He then took over the Board meeting and called for nominations for Vice Chair. Jeff Branson nominated Julie Hinkle for Vice Chair, Shayne Vandivort seconded the nomination. Julie Hinkle was unanimously elected Vice Chair for the 2022-2023 school year. Julie Hinkle nominated Kinsey Szillat as District Clerk for the 2022-2023 school year, Shane Rekdal seconded it. Kinsey Szillat was unanimously appointed as District Clerk for the 2022-2023 school year.

STANDING COMMITTEE REPORTS

- Policy Committee – The policy committee met on May 18, 2022 prior to the Board meeting and will again in the summer.
- Negotiations Committee – The negotiations committee met with the SEA on May 5, 2022.
- Insurance Committee – The insurance committee will start looking at new insurance carriers in the fall. Meetings will be set up at a later date.

ADMINISTRATION REPORTS

The Administrators recapped their reports.

EXECUTIVE SESSION

None.

OPEN SESSION TOPICS FOR NEXT MEETING

None

EXECUTIVE SESSION TOPICS FOR NEXT MEETING

None

ANNOUNCEMENTS

None

ADJOURNMENT

Time of adjournment: 7:40 pm.