

BOARD MINUTES

March 16, 2022

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Tuesday, March 16, 2022 in the Board Room of the Administration Building. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Carl Openshaw, Carl Parker, Shane Rekdal, Julie Hinkle, and Shayne Vandivort.

Members excused: None.

Superintendent – Drea O’Donnell, Clerk – Kinsey Szillat, Elem. Principal – Autumn Arlian, MS Principal – Rich Hash, High School Principal – KJ Poepping, AD - Tina Downing, and Transportation Director – Bobby Trotter were present for the entire meeting.

CONSENT AGENDA

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the Elementary business claims and accounts, to include February claims 131319 - 131386.

A High School/Joint motion was made by Jeff Branson, seconded by Julie Hinkle, to approve the High School business claims and accounts, to include February claims 131319 - 131386 and the approval of the February regular meeting minutes.

Both motions passed unanimously.

HEARING OF THE PUBLIC

None

COMMUNICATIONS

None

INFORMATIONAL

- 1) Building use requests: As posted in the agenda.
- 2) Water Report
- 3) Nurse’s Report
- 4) Resignations:
 - Colleen Hoffman – Paraprofessional
 - Roger Brewer – Bus Driver
 - Mae Lindstrom – HS Paraprofessional
- 5) Missing Children

No Action

OLD BUSINESS

COVID Update

None.

Building Project Update

There are issues with the new placement of the dumpsters not being in a location where they are locked up. The dumpsters are continually being used by the community and filling up over the weekend. The school will check to see if Republic Services can lock the dumpsters and if not the school will need to look into putting a structure around the dumpsters in order to keep the public out.

A punch list of items are being addressed by Langlas. Major items include the water treatment pumps shutting down. Langlas is working with the pump provider to verify if the pumps need adjustment or if we need to find another resolution. Another major item is the boilers shutting down. Langlas is double checking the boilers and gas line and believe it to be a low gas pressure issue. Existing elementary heat pumps are also on the list. Langlas is going to verify if the existing ground loop system has capacity. Langlas will also be installing a gutter and downspout over the door on the exterior MS/HS Admin door leading to the CTE.

Rental of the Old Administration Building

Estimated costs and what the enrollment would need to be were presented to the Board. More information is needed in regards to the costs of necessary improvements and equipment. The Board has decided to move forward with the process to research all related costs associated with the daycare.

MHSA Proposals – 8th Grade Participation

Mrs. O'Donnell spoke with MHSA, MTSBA, and our local lawyer's office. All entities feel there would be a potential Title IX issue moving forward with only softball as the school would be offering the option to girls and not boys. The local law office and MTSBA recommended we do not offer the option on a sport by sport basis.

A High School/Joint motion was made by Jeff Branson, seconded by Julie Hinkle, to Not Approve the MHSA proposal of students participating in HS sports who are below the ninth grade.

The motion passed unanimously.

NEW BUSINESS

Human Resources

New Hires

Misty Prudhomme – 5th grade ELA
Caitlyn Moran – Kindergarten
Rich Hash – Assistant Golf Coach
Denise Bacon – Route Bus Driver
Robin McCaffree – 5/6th Grade Girls Basketball

Rehire Recommendations

Certified Teacher rehires as attached

District Rehire Recommendations

Kinsey Szillat – Business Manager
Charly Bermes – Activities and Asst. Clerk
Amanda Stahl – Head Cook
Robert Trotter – Transportation Director
Kevin Cumber – Maintenance/Grounds
Thomas Sieler – Maintenance
Hope Martin – Nurse
Jeff Armstrong – IT

Sub list as attached

A High School/Joint motion was made by Shayne Vandivort, seconded by Carl Parker, to approve the new hires, certified teacher rehires, and district rehires for the 22-23 school year and the substitute list as presented.

The motion passed unanimously.

Out-of-District Students

None.

Technology Servers

Mr. Armstrong presented bids from Honcoop and Pine Cove to update the technology servers. The current servers are ten years old and the platform no longer updates.

A High School/Joint motion was made by Shane Rekdal, seconded by Shayne Vandivort, to approve updating our technology servers with Jeff Honcoop.

The motion passed unanimously.

Bus Transfinder Routing System

Mr. Trotter and Mr. Armstrong presented a proposal to migrate from Routefinder Pro local install to Plus Browser based solution. Migrating to the new solution would provide efficiencies for the building secretaries as it will automatically integrate with Powerschool. The system will allow the District to be ready for future growth and offers more security as it is cloud based.

A High School/Joint motion was made by Jeff Branson, seconded by Julie Hinkle, to Approve purchasing the Bus Transfinder Routing System.

The motion passed unanimously.

National Speech and Drama Competition

The NSDA National Tournament for Speech and Drama is being held June 12-17 in Louisville, Kentucky. Out-of-state travel must be pre-approved by the Board. There are outdated, obsolete Chromebooks that the group would like to sell as a fundraiser for their travel.

A High School motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the out-of-state trip to Speech and Drama National Tournament with all funds for the trip provided by fundraising.

Bus Route Change 2021-2022

Bus routes have been decreased by one route for the remainder of the school year due to driver shortages.

A High School/Joint motion was made by Carl Parker, seconded by Shane Flowers, to approve the changed 2021-2022 bus route as presented.

The motion passed unanimously.

High School Curriculum Guide 2022-2023

A High School motion was made by Shayne Vandivort, seconded by Julie Hinkle, to approve the HS curriculum guide for the 2021-2022 school year.

The motion passed unanimously.

2022-2023 Student Handbook Review

An Elementary motion was made by Shane Flowers, seconded by Shane Rekdal, to approve the Elementary and MS Student Handbooks.

The motion passed unanimously.

Stage and Acoustical Backdrop Purchase

Due to issues with the stage after using it for graduation in 2020, the school needs to purchase a new one and backdrop. The backdrop is used for concerts and graduation.

A High School/Joint motion was made by Julie Hinkle, seconded by Jeff Branson, to approve the purchase of a new stage and acoustical backdrop.

The motion passed unanimously.

Replacement of Shop Heaters

The heaters in the shop have not functioned for a few years. They need to be replaced at some point in the future. Three businesses provided quotes to replace the heaters; White's, Allied Controls, and Empire. It was recommended to go with the bid from Allied Controls as it includes the electrical work while the others do not.

The proposal to replace the shop heaters through Allied Controls was tabled until further information can be provided to the Board.

MOU with OPI-DPHHS

A High School/Joint motion was made by Shane Rekdal, seconded by Julie Hinkle, to approve the MOU with OPI-DPHHS for CSCT funding.

The motion passed unanimously.

Resolution – Non Voted Levies

An Elementary motion was made by Julie Hinkle, seconded by Jeff Branson, to approve the non-voted levies resolution, including all budgeted funds.

A High School motion was made by Julie Hinkle, seconded by Jeff Branson, to approve the non-voted levies resolution, including all budgeted funds.

Both motions passed unanimously.

Last Day of School

It was recommended to change the last day of school to a 12:30 release time from a regular 2:30 release time.

A High School/Joint motion was made by Shayne Vandivort, seconded by Jeff Branson, to approve changing the last day of school on May 27th from a regular 2:30 release time to a 12:30 release time.

The motion passed unanimously.

Reschedule June Board Meeting

A High School/Joint motion was made by Shane Rekdal, seconded by Julie Hinkle, to move the June board meeting to June 22, 2022.

The motion passed unanimously.

STANDING COMMITTEE REPORTS

- Policy Committee – The policy committee will need one new member starting May 2022.

- Shane Rekdal added to policy committee.
- Negotiations Committee – The negotiations committee will need one new member starting May 2022.
 - Shayne Vandivort added to negotiations committee.
- Insurance Committee – The insurance committee will need one new member starting May 2022.
 - Shane Flowers added to the insurance committee.

ADMINISTRATION REPORTS

The Administrators recapped their reports.

EXECUTIVE SESSION

None.

OPEN SESSION TOPICS FOR NEXT MEETING

None

EXECUTIVE SESSION TOPICS FOR NEXT MEETING

None

ANNOUNCEMENTS

None

ADJOURNMENT

Time of adjournment: 8:08 pm.