

# **BOARD MINUTES**

**January 19, 2022**

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, January 19, 2022 in the Board Room of the New Addition. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Shane Flowers, Carl Openshaw, Carl Parker, Julie Hinkle, and Shayne Vandivort.

Members excused: Jeff Branson and Shane Rekdal.

Superintendent – Drea O’Donnell, Clerk – Janice Ripley, Elem. Principal – Autumn Arlian, MS Principal – Rich Hash, High School Principal – KJ Poepping, and AD - Tina Downing, were present for the entire meeting.

Staff excused: Transportation Director – Robert Trotter

## **CONSENT AGENDA**

An Elementary motion was made by Shane Flowers, seconded by Julie Hinkle, to approve the Elementary business claims and accounts, to include December claims 131175 - 131244.

A High School/Joint motion was made by Shayne Vandivort, seconded by Julie Hinkle, to approve the High School business claims and accounts, to include December claims 131175 - 131244 and the approval of the December regular and January special meeting minutes.

Both motions passed unanimously.

## **HEARING OF THE PUBLIC**

None

## **COMMUNICATIONS**

## **INFORMATIONAL**

- 1) Building use requests: As posted in the agenda.
- 2) Water Report
- 3) Nurse’s Report
- 4) Resignations:
  - Jamie Feeley – Elementary Librarian
  - Emma Oyler – 7<sup>th</sup> Grade Girls Volleyball Coach
  - Sam Sheets – HS Head Golf Coach
- 5) Missing Children

- 6) Bus Inspections
- 7) MTDEQ Lead Testing Results
- 8) Military Honor Wall

Mrs. Carpenter presented plans for the wall. The cost of \$5,710.00 will be covered by the three Student Council groups.

- 9) Tax Credit Donation

Joe and Audrey Cook donated \$50,000.00 to the school for the academic innovative programs that are tied to the state tax credit.

No Action

## **OLD BUSINESS**

### **Building Project Update**

The vaporizer for the propane line has been installed enough to run, some additional work will be done to bring it to compliance. At this time, it seems that this is what was needed to keep the boilers running properly. A person from Valley Propane informed the Board that the propane tank is old and needs some maintenance but does not need to be replaced. Due to the way the propane has been dispersed from the tank residue has built up on the bottom of the tank. It should be addressed so it doesn't damage the vaporizer.

### **COVID Update**

The Superintendent stated that COVID is trending worse around the County. She will continue monitoring the weekly updates. At this time, Shepherd School has few teachers out with COVID. We have been able to cover the staff with the subs that we have. Other schools have not been so fortunate.

### **Rental of the Old Administration Building**

No new information at this time. The person interested in running a daycare was not able to attend the meeting.

## **NEW BUSINESS**

### **Human Resources**

Lori Goodell – Head HS Softball Coach  
Katlyn Cumber – Asst. HS Softball Coach  
Sub list as attached

A High School/Joint motion was made by Julie Hinkle, seconded by Shayne Vandivort, to approve hiring the employees and substitutes as listed.

The motion passed unanimously.

### **Out-of-District Students**

None

### **Second Reading of Policies 3300, 5122P, 8450, and 8450P.**

A High School/Joint motion was made by Julie Hinkle, seconded by Carl Parker, to approve second reading of the policies as listed.

Motion passed unanimously.

### **School Calendar**

The proposed 2022-2023 school calendar was reviewed.

A High School Motion was made by Shayne Vandivort, seconded by Shane Flowers, to approve the 2022-2023 school calendar as presented.

Motion passed unanimously.

### **Trustee Call for an Election**

A resolution calling for a Trustee Election and possible mill levy to operate and maintain the general funds was reviewed. The resolution does not have to state a dollar value for the mill levies at this time. As the resolution states, “any portion of the election that is not required, the Board of Trustees authorizes the election administrator to cancel that portion of the election.” So, before the election is set by the County Election Department, another resolution will be needed to be approved. At that time, the Board will decide if they want to run a levy, and if so the amount of the levy would need to be determined.

An Elementary motion was made by Shane Flowers, seconded by Julie Hinkle, to approve the resolution calling for an election.

A High School motion was made by Carl Parker, seconded by Julie Hinkle, to approve the resolution calling for an election.

Both motions passed unanimously.

### **Superintendent Evaluation – Possible Closed Session**

The Board Chair moved this to the end of the meeting.

### **STANDING COMMITTEE REPORTS**

- Policy Committee – The policy committee will continue to meet and bring policies to the Board that need reviewed. This month the policy committee reviewed 2 policies electronically.

## **ADMINISTRATION REPORTS**

The Administrators recapped their reports.

At 7:36 the Board Chair moved the meeting to executive session for the Superintendent Evaluation.

## **EXECUTIVE SESSION – Superintendent Evaluation**

The Board resumed open session at 7:58.

A High School/Joint motion was made by Julie Hinkle, seconded by Carl Parker, to approve the Superintendent evaluation as reviewed and add an additional year to her contract. This will continue to give her a two year contract.

Motion passed unanimously.

## **OPEN SESSION TOPICS FOR NEXT MEETING**

None

## **EXECUTIVE SESSION TOPICS FOR NEXT MEETING**

None

## **ANNOUNCEMENTS**

None

## **ADJOURNMENT**

Time of adjournment: 8:10pm.