

BOARD MINUTES

December 15, 2021

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, December 15, 2021 in the Board Room of the New Addition. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Carl Openshaw, Carl Parker, Shane Rekdal, and Shayne Vandivort.

Members excused: Julie Hinkle

Superintendent – Drea O’Donnell, Clerk – Janice Ripley, Elem. Principal – Autumn Arlian, MS Principal – Rich Hash, High School Principal – KJ Poepping, AD - Tina Downing, and Transportation Supervisor – Robert Trotter were present for the entire meeting.

CONSENT AGENDA

An Elementary motion was made by Shane Flowers, seconded by Shane Rekdal, to approve the Elementary business claims and accounts, to include November claims 131112 - 131174.

A High School/Joint motion was made by Shayne Vandivort, seconded by Carl Parker, to approve the High School business claims and accounts, to include November claims 131112 - 131174 and the approval of the November regular meeting minutes.

Both motions passed unanimously.

HEARING OF THE PUBLIC

None

COMMUNICATIONS

None

INFORMATIONAL

- 1) Building use requests: As posted in the agenda.
- 2) Water Report
- 3) Nurse’s Report
- 4) Resignations:
 - William Rusche – Route Driver – remain as a Sub Driver
 - Elizabeth Martin - Custodian
- 5) Missing Children

No Action

OLD BUSINESS

Building Project Update

A punch list of items are being addressed, landscaping and fencing will be completed in the spring. There have been issues with boilers shutting down. A representative from the propane distributor has been on site to check pressure at the tank. The school will change out two older regulators on the system and Langlas will replace the new regulator on the system. If that doesn't fix the problem a vaporizer can be added to the system. If the vaporizer is needed the cost will be sent back to Collaborative who may pass the cost on to Coneer Engineering. At this time, it is considered a design issue. The vaporizer and installation could run as high as \$10,000.00.

COVID Update

The Superintendent stated that the school's COVID plan is updated every six months, and then is placed on the school's website.

Rental of the Old Administration Building

The Board is still considering a day care as a possible use for the building. A member of the community is still interested in renting it for that purpose, but there are still some items to be addressed before this moves on.

NEW BUSINESS

Human Resources

Kari Drange – HS Choir Advisor
Sub list as attached

A High School/Joint motion was made by Julie Hinkle, seconded by Shayne Vandivort, to approve hiring the employees and substitutes as listed.

The motion passed unanimously.

Out-of-District Students

None

Final Reading of Policies 1135, 1210, 1420, 2050, 2140, 2167, 2168, 2221P, 2240, 2312P, 3121, 3222, 3231, 3235, 4125, 4330P, 5140, 5223, 5314, 5410.

It was recommended to approve Policies 1135, 1210, 1420, 2050, 2140, 2167, 2168, 2221P, 2240, 2312P, 3121, 3222, 3231, 3235, 4125, 4330P, 5140, 5223, 5314, 5410 for final reading.

A High School/Joint motion was made by Carl Parker, seconded by Jeff Branson, to approve final reading of the policies as listed.

Motion passed unanimously.

Elevator Contract

It was recommended to approve entering into the GOLD package service contract with Thyssenkrupp (TKE) for the elevator in the new addition.

A High School Motion was made by Shane Rekdal, seconded by Jeff Branson, to approve the elevator service contract agreement between Shepherd Schools and Thyssenkrupp (TKE) for the GOLD package.

Motion passed unanimously.

Bus Stop Arm Purchase

A new state law requires every school bus be equipped with extended bus stop arms. Shepherd School will need to purchase and have installed 10 for the buses that run our routes.

It was recommended to purchase and have installed the 10 new extended bus stop arms to keep us in compliance with state law.

A High School/Joint motion was made by Shayne Vandivort, seconded by Jeff Branson, to approve purchasing and installing extended bus stop arms for the 10 route buses to keep us in compliance with state law.

Motion passed unanimously.

Bus Driver Pay/Hours

The Superintendent, on behalf of the Transportation Supervisor, asked that this item be removed from this agenda and placed on the next month's agenda.

Superintendent Evaluation Tool

The past Superintendent evaluation tool was shared with the Board. If no changes are needed it will be sent out to the Board members for completion.

Clerk/Business Manager Interviews

Application files were reviewed by the Board. Four applicants were chosen for interviews. The interviews are to be held Monday, December 20, 2021 starting at 6:00pm. It was decided to allow a half hour for each interview with fifteen minutes between each.

STANDING COMMITTEE REPORTS

- Safety Committee – The safety committee met December 7th. They discussed all the changes and additions to the new buildings, and how they have enhanced security across the campus. They are going to move forward with looking into some active shooter trainings for the entire staff.
- Policy Committee – The policy committee will continue to meet and bring policies to the Board that need review.
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ADMINISTRATION REPORTS

The Administrators recapped their reports.

EXECUTIVE SESSION

None

OPEN SESSION TOPICS FOR NEXT MEETING

None

EXECUTIVE SESSION TOPICS FOR NEXT MEETING

None

ANNOUNCEMENTS

None

ADJOURNMENT

Time of adjournment: 7:54pm.