

BOARD MINUTES

November 17, 2021

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, November 17, 2021 in the Media Room. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Julie Hinkle, Carl Openshaw, Carl Parker, Shane Rekdal, and Shayne Vandivort.

Superintendent – Drea O’Donnell, Clerk – Janice Ripley, Elem. Principal – Autumn Arlian, MS Principal – Rich Hash, High School Principal – KJ Poepping, AD - Tina Downing, and Transportation Supervisor – Robert Trotter were present for the entire meeting.

CONSENT AGENDA

An Elementary motion was made by Jeff Branson, seconded by Julie Hinkle, to approve the Elementary business claims and accounts, to include October claims 131035 – 131111.

A High School/Joint motion was made by Shayne Vandivort, seconded by Carl Parker, to approve the High School business claims and accounts, to include October claims 131035 – 131111 and the approval of the October regular meeting minutes.

Both motions passed unanimously.

HEARING OF THE PUBLIC

None

COMMUNICATIONS

None

INFORMATIONAL

- 1) Building use requests: As posted in the agenda.
- 2) Water Report
- 3) Nurse’s Report
- 4) Resignations:
Macey Ferguson – Clerk/Business Manager (in Training) and Adult Ed. Manager
- 5) Missing Children

No Action

OLD BUSINESS

Building Project Update

There was not a representative from Langlas available to present an official update to the board. However, Superintendent Drea O'Donnell advised the Board that most of the work is completed. Lists are being made for little things that need attention campus wide.

COVID Update

The Superintendent continues to track the COVID updates county wide. At this time, the number of school age children who are sick with COVID is decreasing.

Exterior Painting of Gym

Three bids were received for the painting and brick washing of the HS Gym. The bidders were Langlas Construction, ACOM Painting, and Signature Painters. The Board reviewed the bids and Signature Painters submitted the least expensive bid. The Board requested that the contract include a guarantee, and acid washing of the brick not just a power wash.

A High School/Joint motion was made by Carl Parker, seconded by Julie Hinkle, to accept the bid and offer the contract to Signature Painters.

Motion passed unanimously.

NEW BUSINESS

Rental of the Old Administration Building

Hope Mikkelson spoke to the Board about renting the old Administration Building to run a daycare. There was much discussion about the cost to the District of maintaining the building and how that cost would be passed on to the renter. The school would not supply custodial staff for the daycare. Ms Mikkelson said that she was meeting with the State to get their approval process started. Her plan is to offer daycare spots to staff children first. She is working on a business plan and the Board is checking to see what would be an agreeable amount for rent. No action was taken at this meeting.

Human Resources

Kari Drange – HS Choir Advisor
Sub list as attached

A High School/Joint motion was made by Julie Hinkle, seconded by Shayne Vandivort, to approve hiring the employees and substitutes as listed.

The motion passed unanimously.

Out-of-District Students

None

Second Reading of Policies 1135, 1210, 1420, 2050, 2140, 2167, 2168, 2221P, 2240, 2312P, 3121, 3222, 3231, 3235, 4125, 4330P, 5140, 5223, 5314, 5410.

It was recommended to approve Policies 1135, 1210, 1420, 2050, 2140, 2167, 2168, 2221P, 2240, 2312P, 3121, 3222, 3231, 3235, 4125, 4330P, 5140, 5223, 5314, 5410 for second reading.

A High School/Joint motion was made by Carl Parker, seconded by Julie Hinkle, to approve the second reading of the policies as listed.

Motion passed unanimously.

Final Reading – Policy 4330F

It was recommended to approve the final reading of Policy 4300F.

A High School Motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the final reading of Policy 4330F

Motion passed unanimously.

HS Gym Remodel

The School received estimates to remove and replace the HS Gym Flooring. The cost to do this, including removal and replacement of the bleachers, is \$245,895.00. Stockman Bank has committed \$100,000.00 and a local community family has graciously committed to donating the balance of the cost of replacing the HS Gym Floor. Stockman Bank would like their logo to be put on the gym floor, a sign under the scoreboard and a Stockman Bank night during Basketball or Volleyball season each year.

Since the bleachers need to be removed to allow for the floor replacement, it seems the appropriate time to replace them as well. The bleachers have not been working properly for the last few years. The maintenance staff have done what they can to keep them moving, but there are still issues that they are not able to fix. The cost to replace these bleachers, since they will already be removed, will be approximately \$168,000.00. The same family has graciously committed donations to help replace the bleachers. The school would need to commit \$100,000.00 and the family said they would be able to secure the balance. The school's commitment could come from a combination of two different sources. Insurance money and the multi district agreement fund.

The hailstorm of 2019 and the passing of the bonds for the new addition happened about the same time. Therefore, the school decided to save some of the insurance money from the hail damage rather than putting it into the two buildings that were going to be demolished. So, approximately \$48,000.00 is sitting in fund 115 and can be used to cover almost half of the money needed for the bleachers. The remaining amount can be

taken out of fund 182, multi-district agreement fund. Allowing this project to be completed without using any bond proceeds and at no additional cost to our taxpayers.

It was noted that if the Board approves this HS Gym Remodel, the formal bidding process will be followed. The estimates attached to the agenda were for planning purposes only.

A High School/Joint motion was made by Jeff Branson, seconded by Carl Parker, to approve moving forward with a new HS gym floor and bleachers with the support and donations from the Shepherd community and Stockman Bank.

Motion passed unanimously.

Admin Office Staffing

Macey is resigning at the end of December, Janice has agreed to stay through February 2022, and Charly would like to stay in the Assistant Clerk position and not move to Clerk. Therefore, the Clerk's position needs to be opened soon so a new person can be hired in January to allow for some training time. With the ever changing world of school finance it may become necessary to hire an additional staff member. This may hinge on who is hired as Clerk and how much experience they bring with them. The Board decided they would like to reassess adding an additional staff member after the new Clerk has been hired.

A High School/Joint motion was made by Shane Flowers, seconded by Jeff Branson to post the Clerk's position immediately.

Motion passed unanimously.

HS Gym AC or Fans

The Superintendent was asked to look into air-conditioning or big fans for the HS Gym. It would cost \$165,000.00 for air-conditioning in the gym plus the cost of running it during the spring and fall. The cost of adding two fans, installation, and freight costs is \$19,525.77. The price will increase to \$23,921.52 after 11/19/21.

A High School/Joint motion was made by Julie Hinkle, seconded by Jeff Branson, to approve obtaining fans from The Big Ass Fan Company for the HS Gym.

Motion passed unanimously.

YBGR Contract

Funding procedures and costs for the YBGR CSCT program are still being decided. The Board decided to enter into a contract for December only while the State and DPHHS work out the details of moving forward.

MOU St. V's Foster Grandparent Program

It was recommended to approve the MOU with St. Vincent's Healthcare's Foster Grandparent Program for use in the Elementary. This program may extend to the HS at a later date.

A High School/Joint motion was made by Jeff Branson, seconded by Shane Flowers, to approve MOU with St. Vincent's Healthcare's Foster Grandparent Program for use in the Elementary at this time.

Motion passed unanimously.

STANDING COMMITTEE REPORTS

- Safety Committee – The Superintendent has met with the teachers and principals on the school safety committee to address how the bond covered the concerns that were brought up before the building project and now it is time to move forward with the Board Safety Committee, Carl Openshaw, Shayne Vandivort, and Jeff Branson. They decided a meeting will be set for 12/7/21 at 5:30pm.
- Policy Committee – The policy committee will continue to meet and bring policies to the Board that need review. The policy committee met November 9, 2021.

ADMINISTRATION REPORTS

The Administrators recapped their reports. A Community Open House is planned for Monday, December 6, 2021. Various school groups will be giving tours of the facility since the new building project has been completed. Refreshments will be served in the new school cafeteria.

EXECUTIVE SESSION

None

OPEN SESSION TOPICS FOR NEXT MEETING

None

EXECUTIVE SESSION TOPICS FOR NEXT MEETING

None

ANNOUNCEMENTS

None

ADJOURNMENT

Time of adjournment: 7:59pm.

Ripley