

# **BOARD MINUTES**

## **September 15, 2021**

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, September 15, 2021 in the Board Room of the Administration Building. Vice-Chair, Julie Hinkle called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Shane Flowers, Julie Hinkle, Carl Parker, Shane Rekdal, and Shayne Vandivort.

Members excused: Jeff Branson and Carl Openshaw.

Superintendent – Drea O’Donnell, Clerk – Janice Ripley, Elem. Principal – Autumn Arlian, MS Principal – Rich Hash, High School Principal – KJ Poepping, AD - Tina Downing, and Transportation Supervisor – Robert Trotter were present for the entire meeting.

### **CONSENT AGENDA**

An Elementary motion was made by Shane Rekdal, seconded by Shane Flowers, to approve the Elementary business claims and accounts, to include August claims 130909 – 130948.

A High School/Joint motion was made by Shayne Vandivort, seconded by Carl Parker, to approve the High School business claims and accounts, to include August claims 130909 – 130948 and the approval of the August regular and September special meeting minutes.

Both motions passed unanimously.

### **HEARING OF THE PUBLIC**

None

### **COMMUNICATIONS**

None

### **INFORMATIONAL**

- 1) Building use requests: As posted in the agenda.
- 2) Water Report
- 3) Nurse’s Report
- 4) Resignations:  
Brian Reichenbach – Head HS Wrestling Coach
- 5) Missing Children

No Action

## **OLD BUSINESS**

### **Building Project Update**

Jeff Niles updated the Board on the construction progress. Most of the construction will be wrapping up soon. There will be some testing taking place for a few weeks. The septic system is hoping to do their perk testing soon. They have to hang baffles yet. Hopefully, there won't be a need to pump the septic tanks before everything is wrapped up.

### **Opening of Schools/COVID Update**

With the start of school just a week away, it is already noticeable that finding subs is going to be a difficult job. It could be a struggle this year to stay open if we don't have enough subs to cover staffing needs. It was requested that we pay our district wide subs the extra \$50.00/day COVID pay on top of their regular pay. These funds can be covered by ESSER funds. Implementing this extra pay will hopefully allow the school to keep on site learning in place.

It was recommended to enter into a MOA with the teachers union to implement the 80 hours of COVID leave for our employees again this year to help keep them from depleting their leave banks if they should be absent due to COVID. This COVID staff leave is not covered by ESSER dollars, but the sub wages to cover the staff member's absence is.

A High School/Joint motion was made by Shane Flowers, seconded by Shayne Vandivort, to approve the MOA with the Shepherd Education Association for the 80 hours of leave for COVID.

A High School/Joint motion was made by Carl Parker, seconded by Shane Rekdal, to approve the \$50.00 per day additional sub pay with the use of ESSER funds for the 2021-2022 school year.

Both motions passed unanimously.

**Final Reading Policies 3510, 3121, 3150, 3311, 3413, 2600, 2600P, 2600F, 2170, 2170P, 3110, 1310, 2050, 2100, 2410, 2410P, 2221, 5226, 4332, 4315, 5223, 3310, 2332, 3233, 3550, 3550F, 4211.**

The above noted policies were reviewed for final reading.

A High School/Joint motion was made by Carl Parker, seconded by Shane Flowers, to approve the final reading of the policies as listed.

## **NEW BUSINESS**

### **Human Resources**

Victoria Henry – Substitute Bus Driver  
Mitchel Arlian – Assistant Boys Basketball Coach  
Kevin Cumber – Maintenance  
Elaina Gonzalez – sub Kitchen Helper  
Scott Berens – Head MS Wrestling Coach  
Emory Wilson – Asst. MS Wrestling Coach  
Sub list as attached

An Elementary motion was made by Shane Flowers, seconded by Shane Rekdal, to approve hiring the employees as listed.

A High School/Joint motion was made by Shane Rekdal, seconded by Shane Flowers, to approve hiring the employees as listed.

Both motions passed unanimously.

### **Out-of-District Students**

It was recommended to approve the one Out-of-District HS student for the 2021-2022 school year.

A High School motion was made by Shane Flowers, seconded by Shayne Vandivort, to approve the Out-of-District student for the 2021-2022 school year.

Motion passed unanimously.

### **Removal of Science Chemicals**

The High School Science Lab has many chemicals that need to be disposed of. A quote was received from Beartooth Environmental to dispose of the unused chemicals. With the help of Shane Rekdal, it was determined that all the other disposal companies in the area use Beartooth Environmental to dispose of their chemicals.

A High School motion was made by Shayne Vandivort, seconded by Shane Flowers to approve the use of Beartooth Environmental to dispose of any unused chemicals in the science department.

Motion passed unanimously.

### **FCCLA National Convention**

It was recommended to allow students to attend the National FCCLA Convention June 29, 2022 – July 3, 2022 in San Diego, CA, unless there are restrictions or issues that arise due to COVID in the future.

A High School Motion was made by Shane Rekdal, seconded by Shane Flowers, to approve students attending the National FCCLA Convention unless there are restrictions that arise due to COVID in the future.

Motion passed unanimously.

### **ESSER III Spending**

It was recommended to approve the following items to be purchased with ESSER funds:

- Removal and replacement of old carpet in the hallways of the buildings and replaced with vinyl flooring, and removal of the old 4 x 4 square tile in the lobby and hallways to be replaced with newer larger tile. This would allow those areas to be more easily cleaned and therefore more sanitary.
- Glycol in the heating system
- Additional lunchroom tables
- Title 1 teacher
- Custodian
- Various other additional items as listed in the spreadsheet

A High School/Joint motion was made by Shane Flowers, seconded by Carl Parker, to approve the removal of old carpet and tile in the hallways to be replaced by vinyl flooring and newer larger tile, additional lunchroom tables, Title 1 teacher, custodian and additional items listed with the use of ESSER III funding.

Motion passed unanimously.

### **Graduation Date**

A High School motion was made by Shane Rekdal, seconded by Shayne Vandivort, to approve May 22, 2022 at 11:00am as the date for graduation.

Motion passed unanimously.

### **Drivers Ed Car**

It was recommended to purchase a Driver's Education car this year. The dealer that has supplied the school with a car for many years has notified us that they do not have the inventory to loan the school a car this year. We contacted other dealers in the area and their answers were the same. Some companies are not loaning their vehicles due to insurance issues.

A High School motion was made by Shayne Vandivort, seconded by Shane Rekdal, to approve the purchase of a Driver's Ed car.

Motion passed unanimously.

## **Transportation Handbooks**

The 2021-2022 Transportation Handbooks were reviewed.

A High School/Joint motion was made by Shane Rekdal, seconded by Carl Parker, to approve the 2021-2022 Transportation Handbooks as presented.

Motion passed unanimously.

## **Bus Routes**

The 2021-2022 bus routes were reviewed. It was recommended to approve the bus routes as presented.

A High School/Joint motion was made by Shane Flowers, seconded by Shane Rekdal, to approve the 2021-2022 bus routes as presented.

## **STANDING COMMITTEE REPORTS**

- Facilities Committee – The design team and facilities committee are no longer having regular scheduled OAC meetings. Instead, we have been touching base on construction items that need fixed/finished each week.
- Policy Committee – The policy committee will continue to meet and bring policies to the Board that need review. A policy committee meeting needs to be scheduled for late September or October prior to the Board meeting.
- Negotiations Committee – The negotiation committee is not currently meeting with the SEA.

## **ADMINISTRATION REPORTS**

The Administrators recapped their reports. The AD advised the Board that plans were being made to help the Mittlestadt family due to their recent loss with some fundraising at the next football game.

## **EXECUTIVE SESSION**

None

## **OPEN SESSION TOPICS FOR NEXT MEETING**

None

## **EXECUTIVE SESSION TOPICS FOR NEXT MEETING**

None

## **ANNOUNCEMENTS**

None

**ADJOURNMENT**

Time of adjournment: 7:57pm.

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Chairman Carl Openshaw

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Clerk Janice Ripley