

# **BOARD MINUTES**

**June 19, 2024**

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, June 19, 2024 in the Board Room of the New Addition. Chairman, Carl Openshaw, called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Julie Hinkle, Carl Openshaw, Justin Peterson, and Shane Rekdal.

Members excused: Shayne Vandivort

Superintendent – Drea O'Donnell, Clerk – Kinsey Szillat, Elementary Principal – Autumn Arlian, Middle School Principal – Rich Hash, and AD – Tina Downing were present for the entire meeting.

## **CONSENT AGENDA**

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the Elementary business claims and accounts, to include May claims 133210 – 133297.

A High School/Joint motion was made by Shane Flowers, seconded by Jeff Branson, to approve the High School business claims and accounts, to include May claims 133210 – 133297, and the approval of the May regular meeting minutes and the May special meeting minutes.

Both motions passed unanimously.

## **HEARING OF THE PUBLIC**

None.

## **INFORMATIONAL**

1. Building Use Request
2. Water Report
3. Nurse's Report
4. Resignations:
  - Richard Smith – Bus Driver
  - Hayley Johnson – Assistant HS Volleyball Coach
  - Dennen Gamradt – 8<sup>th</sup> Grade Boys Basketball Coach
5. Missing Children
6. Tobacco Grant:

Shepherd Schools has received a \$10,000.00 Tobacco Use Prevention Education grant.

7. MOU with MSUB:

MOU to have student teachers placed at Shepherd. This upcoming school year we have two student teachers being placed in positions at Shepherd.

8. Milligan Data

9. MT DEQ:

The DEQ approved the school's plans to remedy issues noted in November 2023.

## **ADMINISTRATION**

The Administrators recapped their reports.

## **NEW BUSINESS**

### **Human Resources**

#### Elementary

Misty Prudhomme – 2<sup>nd</sup> Grade Teacher

#### HS/Joint

Christina Nydegger – Concessions Manager

#### HS

Rich Hash – Driver's Ed Instructor

KJ Poepping – Driver's Ed Instructor

#### Athletics

Danielle Robison – Assistant HS Volleyball Coach

Angie Schmidt – Assistant HS Volleyball Coach \*\*Pending background check

Chris Jimison – Volunteer MS Football Coach \*\*Pending background check

An Elementary motion was made by Shane Flowers, seconded by Julie Hinkle, to approve hiring the concession manager, employees, and coaches as listed, pending fingerprint results and licensure.

A High School/Joint motion was made by Justin Peterson, seconded by Jeff Branson, to approve the concession manager, employees, and coaches as listed, pending fingerprint results and licensure.

Both motions passed unanimously.

### **Out of District Students**

An Elementary motion was made by Jeff Branson, seconded by Julie Hinkle, to approve the out-of-district student for the 2024-2025 school year as listed.

The motion passed unanimously.

### **MTSBA Policy Review**

A High School/Joint motion was made by Julie Hinkle, seconded by Justin Peterson, to approve MTSBA to review and update Shepherd School's policy manual.

The motion passed unanimously.

### **6<sup>th</sup> Grade Track**

Mrs. Mikaela Toegel, current head middle school track coach, presented to the Board a proposal to add 6<sup>th</sup> graders to middle school track. The goals they hope to accomplish by adding 6<sup>th</sup> graders include encouraging athletes to join track earlier to be ready for high school competition, being able to create competitive relay teams, and keeping kids active in the spring as there are limited activities available to 6<sup>th</sup> graders during that time. The 6<sup>th</sup> graders would compete as 7<sup>th</sup> graders and there would be no added cost.

A High School/Joint motion was made by Jeff Branson, seconded by Justin Peterson, to approve adding 6<sup>th</sup> graders to the middle school track program.

The motion passed unanimously.

### **Daycare Food Program and Update**

Mrs. Cindy Todd, Daycare Director, provided the Board with an update on the successes of the daycare. They are currently full and she does believe it has helped with staff retention. The daycare currently uses CACFP (Child and Adult Care Food Program) to receive reimbursements for nutritious meals and snacks she is providing at the daycare. She also utilizes the school food program for lunches during the school year.

No action.

### **Adult Ed Wage Increase**

Mrs. Allie Walker, Adult Ed Coordinator, presented to the Board a proposal to increase Adult Ed wages. The current budget for Adult Ed is \$25,000.00. Current wages are \$20.00 per hour with a proposed increase to \$25.00 per hour. With the increase estimated annual expenditures would be about \$17,575.00.

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the increase to the Adult Ed wages as presented.

The motion passed unanimously.

### **Property/Liability and Work Comp Insurance Renewals**

A High School/Joint motion was made by Shane Rekdal, seconded by Julie Hinkle, to approve the renewal of the school's property/liability and work comp coverages through MSGIA for the 2024-2025 school year.

The motion passed unanimously.

### **MTSBA Bylaws**

A High School motion was made by Julie Hinkle, seconded by Justin Peterson, to approve the changes to the MTSBA bylaws as presented.

The motion passed unanimously.

### **High School Handbook Revisions**

A High School motion was made by Justin Peterson, seconded by Shane Rekdal, to approve the amendments to the High School Handbook for the 2024-2025 school year.

The motion passed unanimously.

### **Surplus Items - Disposal**

The District has surplus track items including an old, non-regulation pole vaulting pit, another very old pole vaulting pit in rough shape, and an old high jump pit also in rough shape. Mr. Sprenger believes the District could sell one pole vaulting pit for approximately \$4,500 and the other for about \$1,000.

The District also has old uniforms. Mrs. Downing would like to dispose of anything in bad shape, and would like to sell the other items at home games as a fundraiser for Athletics.

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve selling and disposing of the surplus items as presented.

The motion passed unanimously.

### **Second Reading of Policies 2163, 3141F2, 4330F, 1010, 2132, and 2162P2**

A High School/Joint motion was made by Shane Rekdal, seconded by Justin Peterson, to approve Policies 213, 3141F2, 4330F, 1010, 2132, and 2162P2 for the second reading.

The motion passed unanimously.

### **2024-2025 Handbooks**

A High School/Joint motion was made by Justin Peterson, seconded by Shane Flowers, to approve the classified, advisor, teacher, substitute, transportation, and purchasing handbooks for the upcoming 2024-2025 school year.

The motion passed unanimously.

### **ESSER III Spending**

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the purchase of extra seating in lunch room tables/science tables and a floor cleaner with the use of ESSER III funds in response to COVID.

The motion passed unanimously.

### **Multi-District Agreement Resolution**

An Elementary motion was made by Jeff Branson, seconded by Shane Flowers, to approve the Multi-District Agreement Resolution as presented.

A High School motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the Multi-District Agreement Resolution as presented.

Both motions passed unanimously.

### **Spending of June Funds**

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to transfer any monies available at the end of June to the multidistrict agreement fund.

A High School motion was made by Jeff Branson, seconded by Shane Flowers, to transfer any monies available at the end of June to the multidistrict agreement fund.

Both motions passed unanimously.

### **STANDING COMMITTEE REPORTS**

- Policy Committee – the Policy Committee will meet with MTSBA to get the process started of them reviewing our policies.
- Dates need to be set for all other committee meetings for the upcoming year so they can be posted and noticed appropriately.

### **EXECUTIVE SESSION**

None

## **ANNOUNCEMENTS**

None

## **ADJOURNMENT**

Time of adjournment: 7:28pm.