



# Shepherd Schools Reopening Plan 2020-2021

Plan for reopening to ensure all students have a safe, rigorous environment to learn.

- In order to keep our schools open we ask...

MT – Phase 3

MT – Phase 2

MT – Phase 2

Plan A: open while limiting the number of students present in school building at one time and having precautionary measures in place

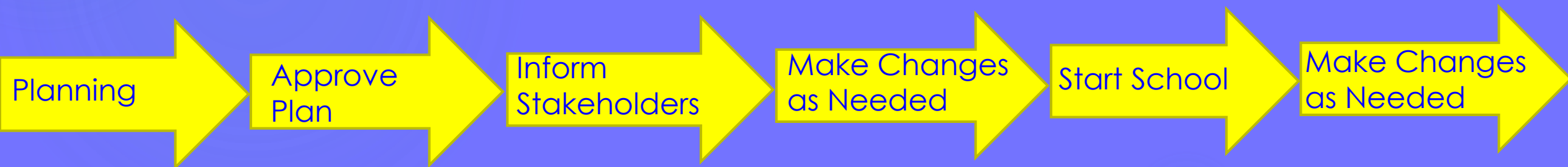
Plan B: open with full capacity with limited activities and have precautionary measures in place

**\*\* Current Plan we are choosing\*\***

Plan C: open with full capacity and full operations

Each option will have an emergency closure option built in.

- **MT – Governor’s Office (Phase 2)**
  - ✓ School districts will provide in-person instruction after developing a Health and Safety Plan, developed in coordination with local health officials.
- **Yellowstone County Public Health – Approval of plan**
  - **First Line of Defense = social distancing**
  - **Second Line of Defense = sanitizing**
  - **6ft or less for 15+ minutes = close contact**



Guidelines to follow - the plan should consider the following: Phase Two.

- Procedures for cleaning, sanitizing, disinfecting spaces, surfaces, and any areas used by students and staff;
- Processes for monitoring students and staff for symptoms and history of exposure;
- Guidelines on the use of masks by all staff and/or students;
- Guidelines in relation to isolation or quarantine for anyone with COVID-19 symptoms or a history of exposure;
- Guidelines for when a quarantined staff, student, or visitor may return to school;
- Expectations for the posting of signs in highly visible locations that promote everyday protective measures, and how to stop the spread of germs;
- Procedures to offer mental health services and counseling for students and staff;
- Protocols for sporting activities consistent with the CDC Considerations for Youth Sports;
- Procedures for restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms;
- Protocols for adjusting transportation schedules and practices to create social distancing between students; Schedules for training faculty and staff on the implementation of the Health and Safety Plan; and Systems for ensuring ongoing communication with families around the Health and Safety Plan.
- Methods of limiting the number of individuals in classrooms and other learning spaces;
- Methods of staggering the use of communal spaces and hallways and ensuring regular cleaning; Procedures for limiting the sharing of materials among students;
- Processes for identifying and restricting non-essential visitors or volunteers.

# TRANSPORTATION

- **Pick up times**

- ✓ Pick up times will be 10 minutes later each morning to allow for social distancing when students arrive in the mornings– information will be sent out on these new times

- **3 students per seat – Masks Required**

- ✓ Signage on the bus by the doors through which kids enter the bus reminding kids and parents of symptoms and the importance of staying home if ill.
- ✓ Assigned seating, with household members sitting together first.
- ✓ Load the bus from the back forward, using those assigned seats. That way, neighbors (who are more likely to play together and interact outside of school) end up sitting closer to each other.
- ✓ Unload the bus from front to back by rows to minimize intermixing the groups.

- **No out of district class trips or fieldtrips –**

- ✓ We will revisit this in Phase 3.



# Health/Safety – Social Distancing

- **Signs/Markings**

- ✓ Entrances and other highly visual areas will have that promote everyday protective measures, and how to stop the spread of germs

- **Visitors/Volunteers**

- ✓ We will have no visitors and volunteers in our schools during Phase 2 reopening. If a parent enters to pick up their child they will have to wear a mask and get their temperature checked.

- **Hallway Traffic**

- ✓ Hallway transition times will be alter so fewer students are in the hallways at one time. Classes will stagger release times to accommodate social distancing.

- **Assemblies**

- ✓ No large group or whole school assemblies that cannot accommodate for social distancing
- ✓ Assemblies will be done by Zoom in the elementary

# Health/Safety – Social Distancing

- **Recess (groups, equipment)**

- ✓ Adjustments will be made to accommodate for playground social distancing. For the elementary, only one grade will be allowed in each of the playground areas. (field, equipment, and asphalt) The areas will rotate each week. MS will rotate classes that are outside so everyone has the opportunity to be outside the same amount of time.

- **Classroom Seating**

- ✓ We will use the most area in a classroom from wall to wall as possible for seating.
- ✓ Desks will be used in every classroom where available instead of tables.
- ✓ Desks will be facing all in the same direction with no groupings or pods created where students face each other.

# Health/Safety – Hygiene

- **Masks**

- ✓ Masks will be required on buses and indoors ONLY under the Governor's orders. Once those restrictions are removed masks will be optional to be worn by staff and students.
- ✓ If a staff member is working up closely at an individual's desk we are asking that they put on a mask.
- ✓ We will provide staff and students with a Shepherd mask.

- **Hand Sanitizer**

- ✓ Staff and students will be asked to use hand sanitizer each time they enter a classroom.

- **Handwashing**

- ✓ We will allow more opportunities for students to be able to wash their hands during the day prior to breakfast, lunch and snack times as well as after recess.



# Health/Safety – Hygiene

- **Disinfecting Towels – wiping off desks**

- ✓ Grades K-2 will wipe off their desks when ever the teacher has a transition time where students are coming and going.
- ✓ Grades 3-12 will wipe off their desks after using the desk/area. This will happen at every transition to a new classroom. We will supply wipes but will be asking families for help to supply more if they can.
- ✓ A wipe can be used as long as it is still wet. Once they are starting to dry they need to be thrown out.

- **Drinking Fountains**

- ✓ We will not be allowing students to drink from drinking fountains. We will be replacing older fountains with ones that can fill water bottles and asking students to bring a water bottle to use instead.

# Health/Safety – Hygiene

- **Temperatures**

- ✓ Temperatures of elementary students will be taken as they get off the bus or as they enter the building. We are asking that students are not dropped off until 8am.
- ✓ Temperatures of MS/HS students will be taken as they enter the buildings.
- ✓ Staff members will have their temperatures taken every morning in the office.
- ✓ **IF A STUDENT HAS A HIGH TEMPERATURE, THE NURSE WILL RECHECK THE STUDENT AND IF IT IS STILL HIGH THEN PARENTS WILL BE CALLED AND REQUIRED TO COME AND PICK UP THEIR CHILD.**
- ✓ We will be asking families to **personally monitor their health. More than ever we need families and staff to help us by choosing to do the right thing by staying home when they are sick.**

# Heath/Safety – Food Service

As of right now, we have restrictions that require us to change how we serve our meals. Once school starts, meals will no longer be FREE. Families will go back to regular lunch charges. We will still have free and reduced pricing for those who qualify *BUT new paperwork must be filled out.*

- **Breakfast**

- ✓ Elementary will be eating breakfast in their classrooms. They will be able to pick up breakfast once they are in their classrooms.
- ✓ MS/HS will pick up a breakfast in the multipurpose room and then take it to their 1<sup>st</sup> period to eat.

- **Lunch**

- ✓ Grades K and 5 will eat in the lunchroom at their scheduled times.
  - ✓ Grade 1, 2, 3, and 4 will eat in their classrooms. They will go to the lunchroom to get food and then go back to their classrooms to eat.
  - ✓ MS and HS will have a rotation schedule to go to the lunchroom to get food and take it back to their classrooms to eat with some smaller groups eating in the lunchroom daily.
- There will be no other food served or sold by groups on campus during Phase 2. These will reopen this back up in Phase 3.

## Custodial Staff -

- One member of the custodial staff for each building (1-elementary and 1-MS/HS) will be on a different schedule to be in the building cleaning constantly during the day.
- Door handles, doors, lockers, bathrooms will be wiped with disinfectant throughout the day while staff and students are present.

## Counseling Staff -

- Each school has a school counselor that will be checking in with the students and staff to monitor and offer mental health services and counseling as needed. There are higher risks for anxiety and depression as well other issues our students have been faced with during remote learning as well as when we are returning to school so services will be offered accordingly.

# Fall Sports Guidelines

- MHSAA will be sending out their guidelines for fall sports the week of July 27<sup>th</sup>.
- We will start all practices on time for the fall sports seasons unless restrictions are required by MHSAA.
- Temperatures of coaches and athlete will be taken prior to practice, games/meets and loading buses.
- We will be setting up camera systems in our HS gym and football field so that family members can watch from home.
- Fall participation of sports – you have to attend school onsite in order to participate in sports.

# Miscellaneous Items -

- **Open house**

- ✓ There will be no open house this year. Students will bring their supplies the first day. Kindergarten and new students may have a parent take them to their classrooms the first day.

- **Supplies**

- ✓ There will be no sharing of supplies. Each child will be required to have their own. We can help those families that need supplies.

- **Birthday treats**

- ✓ During Phase 2, there will be no birthday treats shared in the classrooms.